

Madison Park Board of Fire Commissioners

District 4, Old Bridge, New Jersey

March 13, 2023

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, March 13, 2023. Board President, Drew Vagts, called the meeting to order at 7:01PM. The pledge of allegiance and a moment of silence were observed.

Adequate notice of this meeting of the Old Bridge Fire District #4 Board of Fire Commissioners has been provided in accordance with the Open Public Meeting Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Old Bridge Municipal Clerk, giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger newspapers.

In attendance were Commissioners, Anthony Guarnera, Patricia Guarnera, Mike Donahue, Ann Peel and 1 member of the public.

Secretary's Report

February minutes

Motion to accept minutes made by- Commissioner Donahue

Seconded by- Peel

Votes: Yes (P. Guarnera, Vagts, A. Guarnera)

Treasurers Report- Commissioner Peel

See Attached

Commissioner Peel presented monthly report and bills to be paid.

Total Cash on Hand

Regular Checking- \$1,041,676.49

Reserves- \$121,861.42

Total Cash on Hand- \$1,163,357.82

Motion to accept Treasurer's report and pay monthly bills made by- Commissioner Donahue

Seconded by- Commissioner A. Guarnera

Votes- Yes- Vagts, P. Guarnera, Peel

Ann can vote on Minutes

Insurance Report- Commissioner Donahue

Solar company is doing interior repairs. Have insurance on Ford.

Equipment Report- Commissioner A. Guarnera

Everything is up to date

411 was services the other day

New Ford will be here Wednesday or Thursday

Equipment has come in – Helmets, and gated Y

Need to look at batteries and packs are reaching 5 years

3 Sets of Gear on back order – NJ Fire Equipment

Chiefs Report- Chief Mike Greaves

Report given by Chief Mike Greaves- see attached

Bureau of Fire Prevention Report- Tom Hart

See attached

Tom Hart has resigned, Matt Bond will be taking over for him.

Correspondence Report- Commissioner P. Guarnera

None

Old Business

Witmer bill – is one invoice with several bills. Likely paid on several vouchers prior as no one is looking for money for the items. We do not have bills to paid.

We have 3 cascade quotes. Will be getting a fourth. Will check legal but will likely need to put this out for capital. Will need vote and advertise.

Updated quote for seat packs. - \$24,400

Follow up for radio quotes - \$12,500 and \$12,000

Problem with charging unit for 411. For temp fix we will buy extra batteries with desktop charger. \$1,800. The radios in the truck are shorting out when charging in the trucks.

We need to start looking at airpacks which will be bigger expenses.

Hose testing - \$4,210.92 – Normal maintenance.

Door locks are almost done

Signed separation agreement signed. Need to cut check and get all paperwork out.

New Business

Reorganization for 2023

Resolution 23-02 – Authorized Adoption of 2021 Audit

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT_- _____ () ABSENT

Resolution 23-03- Authorizing Regular Meetings

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT_- _____ () ABSENT

Resolution 23-04- Designation of Official Newspapers

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT_ - _____ () ABSENT

Resolution 23-05- Authorization Approval and Payments of Claims

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT_ - _____ () ABSENT

Resolution 23-06- Adoption of Cash Management Plan

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT_ - _____ () ABSENT

Resolution 23-07- Designation of Surety Bonding for Commissioners

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT - _____ () ABSENT

Resolution 23-08- Appointing Seacost Accounting, QPA, Cheryl Parker for Accounting Services

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT - _____ () ABSENT

Resolution 23-09- Appointing Law Office of Richard M. Braslow for legal services

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT - _____ () ABSENT

Resolution 23-10- Appointing Holman, Frenia, Allison, PC for auditing services

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT - _____ () ABSENT

Resolution 23-11- Appointing Koerner & Koerner, PA, for accounting services

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT - _____ () ABSENT

Resolution 23-12- Authorizing Appointment of Labor and Employment Attorney

Motion by: Donahue

Second – A. Guarnera

YES: __ (Vagts, P. Guarnera, Peel)

NO _____ () NO

ABSTAIN _____ () ABSTAIN

ABSENT - _____ () ABSENT

What did we want to do with Tahoe? Recommend going out to bid. OR donate it. Would like to look at donate route.

Will be doing Checks through ADP. Will start with Franks check. Will set up account and taxes ect will start being taken out.

Public Portion

None

Closed Session

None

Motion to adjourn meeting made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes- Yes 3 (P. Guarnera, Vagts, P. Guarnera)

Adjourned at 7:50 PM

NEXT MEETING TO BE HELD ON MONDAY, April 10 2023

Respectfully Submitted,

Patricia Guarnera

Patricia Guarnera

8:46 AM

Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

03/13/23

Cash Balance Report

Accrual Basis

As of March 13, 2023

	Mar 13, 23	
	Debit	Credit
1010 - Amboy National Bank 822	1,035,116.40	
1020 - Amboy Reserve Fund-283	121,681.42	
TOTAL	1,156,797.82	0.00

MADISON PARK VOLUNTEER FIRE COMPANY
CHIEF'S REPORT
Mar-23

Fires			
Brush Fire (Open Burning)	1	Car Fire	0

Dumpster Fire (Garbage Can)	0	Eletrical Fire	0
		(Wires Arching/Down-Transformer)	

Structure Fire (Dryer,Kitchen)	0
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Alarms			
CO Alarm	0	Fire Alarm (Waterflow/False Alarm)	1

General Alarm	0	Mutual Aid (Stand by-Fast team)	0
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Notification Only	0	MVA (Extracation)	1
(Transco, Tones In Error)			

Weather Related	0
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OTHERS			
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All Other	0
(Smell of burning/gas, Smoke Condition, Unattending cooking, Gas Leak, Spill, LZ Flood, Fluid Leaking,Spill-Oil/Gas)	

TOTAL ALARMS	3
TOTAL DRILLS	1
TOTAL WORK DETAIL'S	1
TOTAL MISC EVENTS	0
TOTAL MEETING	1

TOTAL ALARM HOURS	18:10:00
TOTAL DRILLS HOURS	48:00:00
TOTAL DETAIL HOURS	36:00:00
TOTAL MISC HOURS	0:00:00
TOTAL MEETING HOURS	19:00:00

TOTAL MONTLY EVENTS	6
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TOTAL MONTHLY HOURS	121:10:00
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REMARKS	
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Bureau of Fire Prevention Fire District 4

913 Englishtown Road, Old Bridge, New Jersey 08857

Telephone: (732) 723-1124

Fax: (732) 723-9658

FIRE DISTRICT 4

FIRE MARSHAL'S REPORT – MARCH, 2023

QUARTERLY INSPECTIONS

ANNUAL INSPECTIONS

Eastern High Reach Co.
Eastern High Reach Co. – Fuel Dispensing
Madison Park School
Dunkin Donuts
Amboy National Bank
KFC
Home Depot
Amazon Fresh
NJ-PA Core LLC
Old Bridge Girls Softball League
Route 9 Plaza, LLC
T-Mobile
Game Stop
1116 Route 9 S – Empty
Subway
Five Guys
Walmart
Walmart Auto Repair Shop
Pretzel Factory
FedEx
Domino's

RE-INSPECTIONS

Gateway Shopping Center – Common Area
Carousel Hair Design
Texas Roadhouse
Texas Roadhouse – Shed
Panera Bread
Pep Boys
Advanced Auto Parts
Allied Dental
Mattress Firm
Jersey Mikes
Hand & Stone Massage Spa

Teriyaki Madness
Bhavani Food Farmers Market
Prime Mobile
The UPS Store
Fine Wine & Liquor Depot
Petco
Five Below
Texas Roadhouse Shed
Texas Roadhouse
European Wax Center
Ultimate Grill
RWJ Wellness & Fitness Center
The Spa At RWJ
RWJ Empty Office Space
Pep Boys
Advanced Auto
Allied Dental of Old Bridge
Mattress Firm
Panera Bread

RESALE AND APARTMENTS

3084 Bordentown Ave.
15 Avery Dr. – Failed
15 Avery Dr.

PERMITS

Issued permit to Master Kairos Construction for flammables.
Issued permit to Bhavani Food Farmer’s Market for propane.
Issued permit to Jersey Mike’s Subs for hood system.
Issued permit to Ultimate Grill for hood system

KNOX BOX

PROPERTY REGISTRATION APPLICATIONS DELIVERED

NJ-PA Core LLC

MISCELLANEOUS

EDUCATION

CALL OUT SERVICE REQUESTS

03/03/2023 – 532 went out to Route 9 Plaza for a Broken Sprinkler Head

NEW BUSINESSES

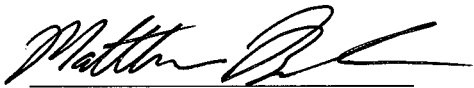
NJ-PA Core LLC

FIRE WATCH

COMPLAINTS

INSPECTION TOTALS

Quarterly Inspections	0
Annual Inspections	21
Re-Inspections	30
Resale & Apartment Inspections	3
Permits	4
Knox Box	0
Property Registrations	1
Education	0
Call Out Services	1
Complaints	0
New Businesses	1
Fire Watch	0
Miscellaneous	<u>0</u>
TOTAL	61



Matthew Bond
Fire Marshal
Fire District 3 & 4
Township of Old Bridge