

**Madison Park Board of Fire Commissioners**

**District 4, Old Bridge, New Jersey**

**December 2019**

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, December 11, 2019. Board President, Drew Vagts, called the meeting to order at 7:03PM. The pledge of allegiance and a moment of silence were observed.

Adequate notice of this meeting of the Old Bridge Fire District #4 Board of Fire Commissioners has been provided in accordance with the Open Public Meeting Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Old Bridge Municipal Clerk, giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger newspapers.

In attendance were President Drew Vagts, Commissioners Michael Donahue, Anthony Guarnera, Patricia Guarnera and Ann Peel, attorney for the Board Richard Braslow, accountant to Board Cheryl Parker and 5 members of the public

**Secretary's Report**

November minutes

Motion to accept minutes made by- Commissioner Peel

Seconded by- Commissioner Donahue

Votes: Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

**Treasurers Report- Commissioner Peel**

Commissioner Peel presented monthly report and bills to be paid. Total Cash on Hand

Regular Checking- \$362,027.79

Reserves- \$120,850.62

Total Cash on Hand- \$482,878.41

Motion to accept Treasurers report and pay monthly bills made by- Commissioner Donahue

Seconded by: Commissioner P.Guarnera

Votes- Yes 4 (Donahue, A. Guarnera, P. Guarnera, Vagts), Abstain- 1 (Peel)

**Insurance Report- Commissioner Donahue**

No updates

**Equipment Report- Commissioner A. Guarnera**

Following items need to be purchased:

Frontals for helmets- \$242.87

Docking station for new gas meters needs to be purchased. Price is \$1,427.00

Motion was made by Commissioner A. Guarnera to purchase new docking station

Seconded by- Commissioner Donahue

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

**Chiefs Report- Chief Tom Alfrey,**

Report given by Chief Alfrey. See attached

**Bureau of Fire Prevention Report- Chief Alfrey**

Report given by Chief Alfrey. Report prepared by Tom Hart, Fire Marshal for District #4. See attached

**Correspondence Report- Commissioner Peel/Commissioner P. Guarnera**

Letter from Pitney Bowes regarding hacking.

### **Old Business**

Commissioner Vagts spoke with Pitney Bowes. Contract will run out in March 2020 and will not be renewed. Board will purchase stamps when needed.

Commissioner Vagts discussed security system. Other quotes will be sought.

### **New Business**

Commissioners discussed the possibility of installing key fob system.

Commissioner Peel discussed the purchase of new tools for Fire Company. No approval was received.

Three resolutions are needed for 2020 budget

Motion to have Richard Braslow prepare resolutions for 2020 budget made by- Commissioner Donahue

Seconded by- Commissioner A. Guarnera

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Commissioner A. Guarnera discussed letter from Chief Alfrey to keep chief's helmet

Motion to allow Chief Alfrey to keep chief's helmet made by- Commissioner A. Guarnera

Seconded by- Commissioner Donahue

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Commissioner Peel discussed capital reserve funds, \$20,000 will be added to reserves

### **Public Portion**

None

### **Closed Session**

None

Motion to adjourn meeting made by- Commissioner Donahue

Seconded by- Commissioner A. Guarnera

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Adjourned at 8:40PM

NEXT MEETING TO BE HELD ON MONDAY, JANUARY 13, 2019 AT 7PM

Respectfully Submitted,

Eileen Marcinczyk  
Recording Secretary

## Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

12/09/19

## Treasurer Report

Accrual Basis

As of December 9, 2019

Type	Date	Num	Name	Amount
<b>1010 - Amboy National Bank 822</b>				
Bill Pmt -Check	12/09/2019	14104	Absolute Fire Protection	-4,514.25
Bill Pmt -Check	12/09/2019	14105	AmTrust North America	-2,284.00
Bill Pmt -Check	12/09/2019	14106	Clean Air Company	-500.00
Bill Pmt -Check	12/09/2019	14107	Eileen Marcinczyk	-125.00
Bill Pmt -Check	12/09/2019	14108	First Battalion FF Equipm...	-2,173.00
Bill Pmt -Check	12/09/2019	14109	Home News Tribune	-13.20
Bill Pmt -Check	12/09/2019	14110	JCP & L	-170.86
Bill Pmt -Check	12/09/2019	14111	Madison Park Vol. Fire Co.	-4,406.25
Bill Pmt -Check	12/09/2019	14112	Michael Callaghan	-325.00
Bill Pmt -Check	12/09/2019	14113	Middlesex County Fire Ac...	-42.00
Bill Pmt -Check	12/09/2019	14114	Middlesex County Fire Po...	-25.00
Bill Pmt -Check	12/09/2019	14115	NJR Clean Energy Ventu...	-281.45
Bill Pmt -Check	12/09/2019	14116	Old Bridge Township	-265.16
Bill Pmt -Check	12/09/2019	14117	Olivia Seals	-42.80
Bill Pmt -Check	12/09/2019	14118	Optimum	-285.91
Bill Pmt -Check	12/09/2019	14119	Seacoast Accounting, LLC	-450.00
Bill Pmt -Check	12/09/2019	14120	VFIS	-808.82
Bill Pmt -Check	12/09/2019	14121	Wells Fargo Vendor Fin. ...	-402.00
Bill Pmt -Check	12/09/2019	14122	Witmer Public Safety	-988.00
Bill Pmt -Check	12/09/2019	14123	Old Bridge Township	-83.25
Bill Pmt -Check	12/09/2019	14124	Witmer Public Safety	-2,158.00
Bill Pmt -Check	12/09/2019	14125	Richard Braslow Esq	-1,625.00
Total 1010 - Amboy National Bank 822				-21,968.95
<b>TOTAL</b>				<b>-21,968.95</b>

10:30 AM

# Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

12/09/19

## Cash Balance Report

Accrual Basis

As of December 9, 2019

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	Dec 9, 19	
	Debit	Credit
1010 · Amboy National Bank 822	362,027.79	
1020 · Amboy Reserve Fund-283	120,850.62	
<b>TOTAL</b>	<b>482,878.41</b>	<b>0.00</b>

## Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

12/09/19

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

January 1 through December 9, 2019

	Jan 1 - Dec 9, 19	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Due from Township SFSP	1,323.00	1,323.00	0.00
General Fund-Taxes	442,820.75	591,023.00	-148,202.25
Interest	877.81	600.00	277.81
Miscellaneous Income	909.94	0.00	909.94
<b>Total Income</b>	<b>445,931.50</b>	<b>592,946.00</b>	<b>-147,014.50</b>
<b>Gross Profit</b>	<b>445,931.50</b>	<b>592,946.00</b>	<b>-147,014.50</b>
<b>Expense</b>			
<b>ADMINISTRATIVE/OFFICE</b>			
Advertising	163.08	0.00	163.08
Commissioners office	4,225.24	0.00	4,225.24
Election expense	4,935.77	0.00	4,935.77
Office Supplies	2,160.82	0.00	2,160.82
ADMINISTRATIVE/OFFICE - Other	0.00	10,000.00	-10,000.00
<b>Total ADMINISTRATIVE/OFFICE</b>	<b>11,484.91</b>	<b>10,000.00</b>	<b>1,484.91</b>
<b>CHIEF'S FUND/TRAINING</b>			
Medical Physicals	630.00	0.00	630.00
Misc FF Expenses	192.80	0.00	192.80
Training	10,141.02	11,500.00	-1,358.98
<b>Total CHIEF'S FUND/TRAINING</b>	<b>10,963.82</b>	<b>11,500.00</b>	<b>-536.18</b>
<b>COMMISSIONERS STIPEND</b>	<b>23,500.00</b>	<b>23,500.00</b>	<b>0.00</b>
<b>EQUIPMENT</b>			
Gear	16,663.44	0.00	16,663.44
Incident Computers	69.50	0.00	69.50
EQUIPMENT - Other	7,234.98	40,000.00	-32,765.02
<b>Total EQUIPMENT</b>	<b>23,967.92</b>	<b>40,000.00</b>	<b>-16,032.08</b>
<b>Fire Protection Services</b>	<b>11,080.00</b>	<b>20,000.00</b>	<b>-8,920.00</b>
<b>FRINGE BENEFITS</b>			
Benefits-Health	17,539.69	20,000.00	-2,460.31
Career Firefighter pension	33,039.00	33,039.00	0.00
Payroll taxes			
Fica Expense	2,417.75	0.00	2,417.75
Payroll taxes - Other	176.25	2,115.00	-1,938.75
<b>Total Payroll taxes</b>	<b>2,594.00</b>	<b>2,115.00</b>	<b>479.00</b>
<b>Total FRINGE BENEFITS</b>	<b>53,172.69</b>	<b>55,154.00</b>	<b>-1,981.31</b>
<b>INSURANCE</b>			
Workers comp.	30,111.00	0.00	30,111.00
INSURANCE - Other	31,413.10	50,000.00	-18,586.90
<b>Total INSURANCE</b>	<b>61,524.10</b>	<b>50,000.00</b>	<b>11,524.10</b>
<b>MAINTENANCE &amp; REPAIR</b>			
Bldg. & Maint	2,236.25	0.00	2,236.25
Call Notification	2,095.00	0.00	2,095.00
Equipment Maintenance	11,922.90	0.00	11,922.90
Vehicle Maintenance			
TRUCK NO.			
Unit #400	1,041.44	0.00	1,041.44
Unit #402	2,647.78	0.00	2,647.78
Unit #407	393.40	0.00	393.40
Unit #410	6,714.25	0.00	6,714.25
Unit #414	787.85	0.00	787.85
Unit #414	1,808.28	0.00	1,808.28
Unit #420	139.95	0.00	139.95

## Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

12/09/19

## Profit &amp; Loss Budget vs. Actual

Accrual Basis

January 1 through December 9, 2019

	Jan 1 - Dec 9, 19	Budget	\$ Over Budget
Vehicle Maintenance - Other	1,328.37	0.00	1,328.37
<b>Total Vehicle Maintenance</b>	<b>14,861.32</b>	<b>0.00</b>	<b>14,861.32</b>
MAINTENANCE & REPAIR - Other	0.00	50,000.00	-50,000.00
<b>Total MAINTENANCE &amp; REPAIR</b>	<b>31,115.47</b>	<b>50,000.00</b>	<b>-18,884.53</b>
<b>PROFESSIONAL SERVICES</b>			
Accounting	8,418.00	0.00	8,418.00
Auditing	9,542.00	0.00	9,542.00
Legal expenses	10,214.00	0.00	10,214.00
PROFESSIONAL SERVICES - Ot...	0.00	30,000.00	-30,000.00
<b>Total PROFESSIONAL SERVICES</b>	<b>28,174.00</b>	<b>30,000.00</b>	<b>-1,826.00</b>
SPACE RENTAL	45,000.00	45,000.00	0.00
<b>SUPPLIES</b>			
Fuel	2,821.11	0.00	2,821.11
SUPPLIES - Other	0.00	4,000.00	-4,000.00
<b>Total SUPPLIES</b>	<b>2,821.11</b>	<b>4,000.00</b>	<b>-1,178.89</b>
<b>Utilities</b>			
JCP&L	3,619.62	0.00	3,619.62
Optimum	3,133.41	0.00	3,133.41
PSE&G	3,937.68	0.00	3,937.68
Solar Lease Program	7,512.68	0.00	7,512.68
Telephone	6,739.79	0.00	6,739.79
Utilities - Other	351.54	26,000.00	-25,648.46
<b>Total Utilities</b>	<b>25,294.72</b>	<b>26,000.00</b>	<b>-705.28</b>
<b>Total Expense</b>	<b>328,098.74</b>	<b>365,154.00</b>	<b>-37,055.26</b>
<b>Net Ordinary Income</b>	<b>117,832.76</b>	<b>227,792.00</b>	<b>-109,959.24</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
Capital Down Pymt E1-Truck	100,000.00	100,000.00	0.00
LOSAP	11,000.00	15,000.00	-4,000.00
Res for future capital outlay	0.00	40,000.00	-40,000.00
TRUCK LEASE	36,646.39	72,792.00	-36,145.61
<b>Total Other Expense</b>	<b>147,646.39</b>	<b>227,792.00</b>	<b>-80,145.61</b>
<b>Net Other Income</b>	<b>-147,646.39</b>	<b>-227,792.00</b>	<b>80,145.61</b>
<b>Net Income</b>	<b>-29,813.63</b>	<b>0.00</b>	<b>-29,813.63</b>



Madison Park Vol. Fire Co.  
Chief Report for November 2019

Company Meeting Date: Monday December 2, 2019  
Commissioners Meeting: Monday December 9, 2019

Incident Type	Total
Structure Fire	1
Dumpster Fire	0
Appliance Fire	0
Dust Explosion	0
Car / Equipment Fire	0
Brush Fire/Open Burn	0
Fire/Water flow alarm	0
CO Alarm	1
Electrical fire	1
Elevator Alarm	0
Natural Gas Smell/Leak	2
MVA's	0
Foul Oder/ Smell of Smoke	0
Hazmat	0
Wires Down / Transformer Fire	1
Mutual Aid	2
Lock Out	0
Missing Persons Search	0
Lift Assist	0
Drills	0
Work Details	1
Special Assignments	3
Miscellaneous	0
Meeting	1
<b>Total Incidents</b>	<b>13</b>
<b>Total Man Hours all Incidents</b>	<b>176.8Hrs</b>
<b>Total Man Hours Year to Date</b>	<b>2737.3Hrs</b>

1. Discuss fire scene preservation
2. Eng. 407 is in and equipment is being mounted Please do not move any equipment on the truck. Should be in service soon.
3. Please log masks and check your gear and report any issues to an officer
4. Trucks are to be rinsed off after each run. No Exceptions
5. 2018 Chiefs awards

6. Wish all members a Merry Christmas and thank them for there suport over the last 2 years.
7. Company Drill Truck familiarization T. B. A.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'T. Alfrey', with a long horizontal flourish extending to the right.

Thomas Alfrey  
Chief  
MPVFC

**Incident Types (NFIRS)**

Incident Type Group	>>>Last month<<<		>>>This year<<<	
	# Inc.	% of Total	# Inc.	% of Total
Fire, other	2	25.0%	4	3.8%
Structure Fire	0	0%	0	0%
Fire in mobile property used as a fixed structure	0	0%	0	0%
Mobile property (vehicle) fire	0	0%	0	0%
Natural vegetation fire	0	0%	0	0%
Outside rubbish fire	0	0%	5	4.8%
Special outside fire	0	0%	0	0%
Cultivated vegetation, crop fire	0	0%	0	0%
Overpressure rupture, explosion, overheat, other	0	0%	0	0%
Overpressure rupture from steam (no ensuing fire)	0	0%	0	0%
Overpressure rupture from air or gas (no fire)	0	0%	0	0%
Overpressure rupture, chemical reaction (no fire)	0	0%	0	0%
Explosion (no fire)	0	0%	0	0%
Excessive heat, scorch burns with no ignition	0	0%	0	0%
Rescue, emergency medical call (EMS), other	0	0%	0	0%
Medical assist	0	0%	0	0%
Emergency medical service (EMS) Incident	0	0%	3	2.9%
Lock-In	0	0%	0	0%
Search for lost person	0	0%	0	0%
Extrication, rescue	0	0%	2	1.9%
Water or ice-related rescue	0	0%	0	0%
Electrical rescue	0	0%	0	0%
Rescue or EMS standby	0	0%	0	0%
Hazardous condition, other	0	0%	0	0%
Combustible/flammable spills & leaks	1	12.5%	10	9.6%
Chemical release, reaction, or toxic condition	2	25.0%	9	8.7%
Radioactive condition	0	0%	0	0%
Electrical wiring/equipment problem	1	12.5%	4	3.8%
Biological hazard	0	0%	0	0%
Accident, potential accident	0	0%	2	1.9%
Explosive, bomb removal	0	0%	0	0%
Attempted burning, illegal action	0	0%	0	0%
Service call, other	0	0%	3	2.9%
Person in distress	0	0%	0	0%
Water problem	0	0%	1	1.0%
Smoke, odor problem	0	0%	0	0%
Animal problem or rescue	0	0%	0	0%
Public service assistance	1	12.5%	3	2.9%
Unauthorized burning	0	0%	1	1.0%
Cover assignment, standby at fire station, move-up	1	12.5%	8	7.7%
Good intent call, other	0	0%	1	1.0%
Dispatched and canceled en route	0	0%	2	1.9%
Wrong location, no emergency found	0	0%	5	4.8%
Controlled burning	0	0%	0	0%
Vicinity alarm	0	0%	0	0%
Steam, other gas mistaken for smoke	0	0%	6	5.8%
EMS call where party has been transported	0	0%	0	0%
HazMat release investigation w/no HazMat	0	0%	0	0%
False alarm and false call, other	0	0%	0	0%
Malicious, mischievous false alarm	0	0%	1	1.0%
Bomb scare	0	0%	0	0%
System or detector malfunction	0	0%	17	16.3%
Unintentional system/detector operation (no fire)	0	0%	15	14.4%
Biohazard scare	0	0%	0	0%

**Incident Types (NFIRS)**

Incident Type Group	>>>Last month<<<		>>>This year<<<	
	# Inc.	% of Total	# Inc.	% of Total
Severe weather or natural disaster, other	0	0.0%	0	0%
Severe weather or natural disaster	0	0%	2	1.9%
Special type of incident, other	0	0%	0	0%
Citizen complaint	0	0%	0	0%
	<u>8</u>	<u>100.0%</u>	<u>104</u>	<u>100.0%</u>

**Report Types**

Report Type Group	>>>Last month<<<				>>>This year<<<			
	#Inc.	#Pers.	#Hrs in Svc	#Man Hrs	#Inc.	#Pers.	#Hrs in Svc	#Man Hrs
Drill	0	0	0	0	6	99	16.5	262.0
Meeting	1	20	1.2	23.3	11	191	18.3	318.3
NFIRS	8	82	6.4	65.9	104	931	66.5	599.3
Other (not NFIRS)	0	0	0	0	0	0	0	0
Special Assignment	3	13	14.5	63.5	23	237	106.0	1136.8
Work Detail	1	16	1.5	24.0	13	226	25.0	421.0
	<u>13</u>	<u>131</u>	<u>23.6</u>	<u>176.8</u>	<u>157</u>	<u>1684</u>	<u>232.3</u>	<u>2737.3</u>

**Reports by Category**

Report Category	>>>Last month<<<				>>>This year<<<			
	#Inc.	#Pers.	#Hrs in Svc	#Man Hrs	#Inc.	#Pers.	#Hrs in Svc	#Man Hrs
Fire	2	22	3.0	29.0	9	84	7.4	68.8
Overpressure Rupture, Explosion...	0	0	0	0	0	0	0	0
Rescue & Emergency Medical S...	0	0	0	0	5	52	5.6	53.0
Hazardous Condition (No Fire)	4	40	2.3	21.9	25	218	19.3	174.7
Service Call	2	20	1.2	15.0	16	137	10.8	120.4
Food Intent Call	0	0	0	0	14	163	4.1	43.5
False Alarm & False Call	0	0	0	0	33	253	18.6	130.9
Severe Weather & Natural Disast...	0	0	0	0	2	24	0.7	8.0
Special Incident Type	0	0	0	0	0	0	0	0
Drill	0	0	0	0	6	99	16.5	262.0
Meeting	1	20	1.2	23.3	11	191	18.3	318.3
Other (not NFIRS)	0	0	0	0	0	0	0	0
Special Assignment	3	13	14.5	63.5	23	237	106.0	1136.8
Work Detail	1	16	1.5	24.0	13	226	25.0	421.0
	<u>13</u>	<u>131</u>	<u>23.6</u>	<u>176.8</u>	<u>157</u>	<u>1684</u>	<u>232.3</u>	<u>2737.3</u>

**Aid Given or Received (NFIRS)**

Aid Type	>>>Last month<<<		>>>This year<<<	
	# Inc.	% of Total	# Inc.	% of Total
Actual aid received	0	0%	3	2.9%
Automatic aid received	2	25.0%	19	18.3%
Actual aid given	2	25.0%	9	8.7%
Automatic aid given	0	0%	0	0%
Other aid given	0	0%	0	0%
Total	<u>4</u>	<u>50.0%</u>	<u>73</u>	<u>70.2%</u>
	<u>8</u>	<u>100.0%</u>	<u>104</u>	<u>100.0%</u>

**Mutual Aid Agencies Used (NFIRS)**

Agency Giving Aid	>>>Last month<<< # Responses	>>>This year<<< # Responses
NJ FOREST FIRE SERVICE	0	0
HELMETTA FIR DEPT.	0	0
AYREVILLE FIRE DEPT.	2	21
SOUTH RIVER FIRE DEPT.	0	1
Monroe Township Fire District	0	0
LAURENCE HARBOR FIRE CO.	0	0
CHEESEQUAKE VOL. FIRE CO.	0	3
SOUTH OLD BRIDGE FIRE CO.	0	0
EDISON DIVISON OF FIRE	0	0
1-E.B.OLD BRIDGE VOL. FIRE CO.	0	0
2-E.B.INDEPENDENT VOL. FIRE CO.	0	0
3-BROOKVIEW VOL. FIRE CO.	0	0
1-MIDLESEX COUNTY HAZMAT	0	0
KEASBY	0	0
MILLTOWN FIRE DEPT.	0	0
1-NORTH BRUNSWICK FIRE DEPT.	0	0
1-NEW MARKET VOL.FIRE CO.	0	0
-PERTH AMBOY FIRE DEPT.	0	0
ROBERTSVILLE FIRE COMPANY	0	0
1-SOUTH AMBOY FIRE DEPARTMENT	0	0
	<u>2</u>	<u>25</u>

**Calls by Day of Week (NFIRS)**

Day	>>>Last month<<<			>>>This year<<<		
	Calls	Avg Apparatus/Call	Avg Personnel/Call	Calls	Avg Apparatus/Call	Avg Personnel/Call
Sunday	1	6.0	15.0	17	3.8	10.5
Monday	1	1.0	6.0	17	2.2	6.8
Tuesday	1	5.0	12.0	12	2.9	8.3
Wednesday	1	3.0	9.0	13	2.8	9.7
Thursday	2	2.0	9.0	14	2.2	9.3
Friday	1	4.0	7.0	12	3.1	8.9
Saturday	1	5.0	15.0	19	3.1	9.2

**Calls by Time of Day (NFIRS)**

Time	>>>Last month<<<			>>>This year<<<		
	Calls	Avg Apparatus/Call	Avg Personnel/Call	Calls	Avg Apparatus/Call	Avg Personnel/Call
00-00:59	0	0	0	0	0	0
00-01:59	0	0	0	1	3.0	7.0
00-02:59	0	0	0	2	3.5	8.0
00-03:59	1	4.0	7.0	5	3.0	6.8
00-04:59	0	0	0	2	3.0	5.5
00-05:59	0	0	0	3	2.7	4.7
00-06:59	0	0	0	4	1.8	3.8
00-07:59	0	0	0	3	1.7	3.0
00-08:59	0	0	0	6	2.7	8.2
00-09:59	0	0	0	5	1.6	3.8
00-10:59	2	2.5	6.5	9	2.2	9.3
00-11:59	0	0	0	5	2.8	10.0
00-12:59	0	0	0	4	3.5	10.3
00-13:59	1	1.0	6.0	4	1.8	6.8
00-14:59	1	2.0	14.0	5	2.2	10.2
00-15:59	2	5.5	15.0	10	3.8	11.7
00-16:59	1	5.0	12.0	3	3.7	11.3
00-17:59	0	0	0	9	3.3	10.1
00-18:59	0	0	0	5	3.2	10.8
00-19:59	0	0	0	4	3.8	11.5
00-20:59	0	0	0	7	2.4	10.1
00-21:59	0	0	0	7	4.0	12.1
00-22:59	0	0	0	1	3.0	6.0
00-23:59	0	0	0	0	0	0

# Bureau of Fire Prevention Fire District 4

913 Englishtown Road, Old Bridge, New Jersey 08857

Telephone: (732) 723-1124

Fax: (732) 723-9658

## FIRE DISTRICT 4

### FIRE MARSHAL'S REPORT – NOVEMBER, 2019

#### QUARTERLY INSPECTIONS

Texas Road House  
Bubba 33

#### ANNUAL INSPECTIONS

Fidelus Group  
Williams Gas Pipeline / Control Bldg.  
Williams Gas Pipeline / Communication Bldg.  
Williams Gas Pipeline / Auxiliary Bldg.  
Williams Gas Pipeline / Drum Storage Bldg.  
Williams Gas Pipeline / Compressor Bldg.  
Williams Gas Pipeline / VFD Bldg.  
Williams Gas Pipeline / MCC3 Cooling Bldg.  
Williams Gas Pipeline / Switch Gear Bldg.  
Double O Contracting

#### RE-INSPECTIONS

Stavola / Bldg.5  
Stavola / Office & Lab  
Stavola / Tank Farm A  
Stavola / Plant 2  
Stavola / Recycling Trailer  
Stavola / Plant 1

#### RESALE AND APARTMENTS

31 Brewster Circle  
24 Brewster Circle  
22 Purdue Rd.

#### PERMITS

Issued permit to Stavola Fuel Filling Pump for flammables  
Issued permit to Stavola Tank Farm B for flammables  
Issued permit to Stavola Tank Farm A for flammables  
Issued permit to Mini Trucking for cutting, welding & flammables  
Issued permit to Walmart for Thanksgiving Firewatch

#### KNOX BOX

**PROPERTY REGISTRATION APPLICATIONS DELIVERED**

**MISCELLANEOUS**

11/12/2019 – 530 attended a mtg.at the Browns rd. Crossing

**EDUCATION**

**CALL OUT SERVICE REQUESTS**

11/17/2019 – 537 was called out by 400 to a fire at 3054 Cheesequake rd

11/22/2019 – 532 was called by 400 to respond to Lowes F/A

**NEW BUSINESSES**

**FIRE WATCH**

11/28/2019 – 532/537 inspected Walmart for Thanksgiving Sales

**COMPLAINTS**

**INSPECTION TOTALS**

Quarterly Inspections	02
Annual Inspections	10
Re-Inspections	06
Resale & Apartment Inspections	03
Permits	05
Knox Box	00
Property Registrations	00
Education	00
Call Out Services	02
Complaints	00
New Businesses	00
Fire Watch	01
Miscellaneous	<u>01</u>
<b>TOTAL</b>	<b>30</b>



Thomas Hart,  
Fire Marshal  
Fire District 3 & 4  
Township of Old Bridge



**THE COMMISSIONERS OF FIRE DISTRICT NO. 4  
IN THE TOWNSHIP OF OLD BRIDGE, COUNTY OF MIDDLESEX**

**Resolution # 19-19**

**Adoption of Temporary Budget for 2020**

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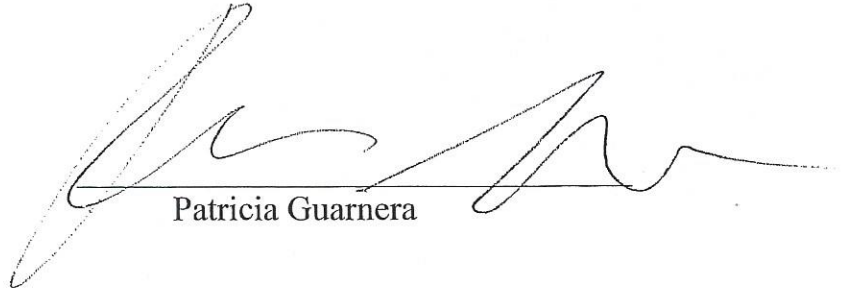
WHEREAS, it has become necessary for the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2020, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 15, 2020.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.

**Certification**

I, Patricia Guarnera, Secretary of the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on December 9, 2019.

  
Patricia Guarnera

The foregoing resolution was introduced by Commissioner Donahue and it was seconded by Commissioner P. Guarnera.

**RECORD OF VOTE**

<b>Members</b>	<b>DONAHUE</b>	<b>A. GUARNERA</b>	<b>P. GUARNERA</b>	<b>PEEL</b>	<b>VAGTS</b>
<b>Yes</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 4  
IN THE TOWNSHIP OF OLD BRIDGE, COUNTY OF MIDDLESEX**

**Resolution # 19-20**

**Authorizing Budget Transfers and/or  
Encumbrances Relative to 2019 Budget**

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WHEREAS, the Commissioners are authorized to undertake various budget transfers and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, as follows:

(1) The budget transfers and/or encumbrances as reflected on Schedule A are hereby adopted.

**Certification**

I, Patricia Guarnera, Secretary of the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on December 9, 2019.



Patricia Guarnera

The foregoing resolution was introduced by Commissioner Donahue and it was seconded by Commissioner P. Guarnera.

**RECORD OF VOTE**

<b>Members</b>	<b>DONAHUE</b>	<b>A. GUARNERA</b>	<b>P. GUARNERA</b>	<b>PEEL</b>	<b>VAGTS</b>
<b>Yes</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

# SCHEDULE A

## LINE ITEM TRANSFERS

OFFICE EXPENSE            \$2,000.00

PAYROLL TAXES            \$1,000.00

INSURANCE                \$12,000.00

M&R                        (\$15,000.00)

\$0.00