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2019

TOWNSHIP OF OLD BRIDGE NO. 4

# Fire District Budget

<http://mpvfc.org/>

Department Of



Community  
**Affairs**

Division of Local Government Services

**2019 FIRE DISTRICT BUDGET**

**Certification Section**

2019

**TOWNSHIP OF OLD BRIDGE NO. 4**  
**FIRE DISTRICT BUDGET**

FISCAL YEAR: January 1, 2019 to December 31, 2019

For Division Use Only

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By:  Date: 12/12/18

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2019 PREPARER'S CERTIFICATION


## TOWNSHIP OF OLD BRIDGE NO. 4

### FIRE DISTRICT BUDGET

**FISCAL YEAR:** January 1, 2019 to December 31, 2019

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

|                       |   |             |              |
|-----------------------|---|-------------|--------------|
| Preparer's Signature: |  |             |              |
| Name:                 | Cheryl Parker   |             |              |
| Title:                | Accountant QPA  |             |              |
| Address:              | 508 Holmes Avenue N<br>Forked River, NJ 08731                                       |             |              |
| Phone Number:         | 609-709-5372  | Fax Number: | 609-242-7375 |
| E-mail address:       | gwlcheryl@yahoo.com   |             |              |

# 2019 PREPARER'S CERTIFICATION OTHER ASSETS

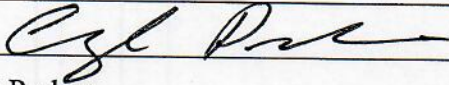
## TOWNSHIP OF OLD BRIDGE NO. 4

### FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2019 to December 31, 2019

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

|                       |   |             |              |
|-----------------------|---|-------------|--------------|
| Preparer's Signature: |  |             |              |
| Name:                 | Cheryl Parker   |             |              |
| Title:                | Accountant QPA  |             |              |
| Address:              | 508 Holmes Avenue N<br>Forked River, NJ 08731                                       |             |              |
| Phone Number:         | 609-709-5372  | Fax Number: | 609-242-7375 |
| E-mail address:       | gwlcheryl@yahoo.com   |             |              |

# 2019 APPROVAL CERTIFICATION

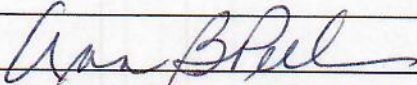
## TOWNSHIP OF OLD BRIDGE NO. 4

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 12 day of November, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

|                      |   |             |              |
|----------------------|---|-------------|--------------|
| Officer's Signature: |  |             |              |
| Name:                | Ann B. Peel   |             |              |
| Title:               | Treasurer   |             |              |
| Address:             | 3011 Cheesequake Road<br>Parlin, NJ 08859   |             |              |
| Phone Number:        | 732-316-0078  | Fax Number: | 609-242-7375 |
| E-mail address:      | Appeal7@optonline.net   |             |              |

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

|                                     |                   |
|-------------------------------------|-------------------|
| <b>Fire District's Web Address:</b> | http://mpvfc.org/ |
|-------------------------------------|-------------------|

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- X     A description of the Fire District's mission and responsibilities
- X     Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- N/A    The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- X     Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- X     The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- X     Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- X     Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- X     The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- X     A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Ann B. Peel

Title of Officer Certifying compliance

Treasurer

Signature



# 2019 FIRE DISTRICT BUDGET RESOLUTION TOWNSHIP OF OLD BRIDGE NO. 4

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Township of Old Bridge Fire District No. 4 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019 has been presented before the Board of Commissioners of the Fire District at its open public meeting of November 12, 2018; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$592,946, which includes an amount to be raised by taxation of \$591,023, and Total Appropriations of \$592,946; and

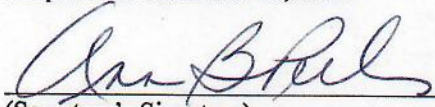
WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on November 12, 2018 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on December 10, 2018.

  
\_\_\_\_\_  
(Secretary's Signature)

11/12/18  
\_\_\_\_\_  
(Date)

Board of Commissioners Recorded Vote

| Member           | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Drew Vagts       | ✓   |     |         |        |
| Michael Donahue  | ✓   |     |         |        |
| Ann B. Peel      | ✓   |     |         |        |
| David Kerchner   |     |     |         | ✓      |
| Anthony Guarnera | ✓   |     |         |        |



# 2019 ADOPTION CERTIFICATION

## TOWNSHIP OF OLD BRIDGE NO. 4

### FIRE DISTRICT BUDGET

**FISCAL YEAR:** January 1, 2019 to December 31, 2019

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 14 day of January, 2019.

|                      |   |             |              |
|----------------------|---|-------------|--------------|
| Officer's Signature: |   |             |              |
| Name:                | Ann B. Peel                               |             |              |
| Title:               | Treasurer                                 |             |              |
| Address:             | 3011 Cheesequake Road<br>Parlin, NJ 08859 |             |              |
| Phone Number:        | 732-316-0078                              | Fax Number: | 609-242-7375 |
| E-mail address:      | Appeal7@optonline.net                     |             |              |

# 2019 ADOPTED BUDGET RESOLUTION

## TOWNSHIP OF OLD BRIDGE NO. 4

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

WHEREAS, the Annual Budget for the Township of Old Bridge Fire District No. 4 (the "Fire District") for the fiscal year beginning January 1, 2019 and ending December 31, 2019, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 14, 2019; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$592,946, which includes amount to be raised by taxation of \$591,023, and Total Appropriations of \$592,946; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on that the Annual Budget on January 14, 2019 of the Fire District for the fiscal year beginning January 1, 2019 and ending December 31, 2019, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$592,946, which includes amount to be raised by taxation of \$591,023, and Total Appropriations of \$592,946; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

\_\_\_\_\_  
(Secretary's Signature)

\_\_\_\_\_  
(Date)

### Board of Commissioners Recorded Vote

| Member           | Aye | Nay | Abstain | Absent |
|------------------|-----|-----|---------|--------|
| Drew Vagts       |     |     |         |        |
| Ann B. Peel      |     |     |         |        |
| Michael Donahue  |     |     |         |        |
| David Kerchner   |     |     |         |        |
| Anthony Guarnera |     |     |         |        |

**2019 FIRE DISTRICT BUDGET**

**Narrative and Information Section**

# 2019 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## TOWNSHIP OF OLD BRIDGE NO. 4

FISCAL YEAR: January 1, 2019 to December 31, 2019

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019 proposed Annual Budget and make comparison to the 2017 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The overall 2019 proposed Budget is increasing \$1,786 (+.3%) Interest on Investments is increasing \$400 (+200%) since the balances in cash accounts have increased. Professional Fees has decreased \$4,700 (-13.5%) since less expense is needed. Firefighting Equipment has decreased \$15,000 (-27.3%) since the district needs less equipment in 2019. Rent decreased \$7,000 (-13.5%) due to expenses being reduced included in the rental agreement. Principal increased \$32,387 (+108.8%) Interest increased \$4,009 (+60.4%) the budget includes a double payment to reduce future Budgets debt.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The Amount to be Raised by Taxation is increasing \$1,786 (.3%). The tax rate will not change. The 2019 Budget will not be using Restricted nor Unrestricted Fund Balance in this years Budget.

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The proposed 2019 Budget is in compliance of the Property Tax Levy Cap.

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.

N/A

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

In 2014 the Board entered into a lease agreement for the purchase of fire apparatus with annual payments in 2019 of \$72,792. The 2019 Budget has Capital Appropriations for \$100,000 for a deposit on apparatus and \$40,000 for Future Capital.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

N/A

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

|   |               |
|---|---------------|
| Total Assessed Valuation of District              | \$184,850,557 |
| Proposed Tax Rate per \$100 of Assessed Valuation | \$.320        |

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

|    |   |     |  |                                   |    |
|----|---|-----|--|-----------------------------------|----|
| No | X | Yes |  | If yes, how much is appropriated? | \$ |
|----|---|-----|--|-----------------------------------|----|

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

|    |  |     |  |
|----|--|-----|--|
| No |  | Yes |  |
|----|--|-----|--|

## FIRE DISTRICT CONTACT INFORMATION 2019

Please complete the following information regarding this Fire District. All information requested below must be completed.

|                               |                                |             |              |
|-------------------------------|--------------------------------|-------------|--------------|
| <b>Name of Fire District:</b> | Old Bridge Fire District No. 4 |             |              |
| <b>Address:</b>               | 3011 Cheesequake Road          |             |              |
| <b>City, State, Zip:</b>      | Parlin                         | NJ          | 08859        |
| <b>Phone: (ext.)</b>          | 732-316-0078                   | <b>Fax:</b> | 609-242-7375 |

|                            |                     |             |              |
|----------------------------|---------------------|-------------|--------------|
| <b>Preparer's Name:</b>    | Cheryl Parker       |             |              |
| <b>Preparer's Address:</b> | 508 Holmes Avenue N |             |              |
| <b>City, State, Zip:</b>   | Forked River        | NJ          | 08731        |
| <b>Phone: (ext.)</b>       | 609-709-5372        | <b>Fax:</b> | 609-242-7375 |
| <b>E-mail:</b>             | gwlcheryl@yahoo.com |             |              |

|                      |                     |             |              |
|----------------------|---------------------|-------------|--------------|
| <b>Chairman:</b>     | Drew Vagts          |             |              |
| <b>Phone: (ext.)</b> | 732-925-3439        | <b>Fax:</b> | 609-242-7375 |
| <b>E-mail:</b>       | drewvagts@gmail.com |             |              |

|                             |                         |             |              |
|-----------------------------|-------------------------|-------------|--------------|
| <b>Secretary/Treasurer:</b> | Ann B. Peel – Treasurer |             |              |
| <b>Phone: (ext.)</b>        | 732-725-5857            | <b>Fax:</b> | 609-242-7375 |
| <b>E-mail:</b>              | Appeal7@optonline.net   |             |              |

|                          |  |             |              |
|--------------------------|--|-------------|--------------|
| <b>Name of Auditor:</b>  | Lauren Holmean CPA                         |             |              |
| <b>Name of Firm:</b>     | Holman, Frenia Allison, PC                 |             |              |
| <b>Address:</b>          | 680 Hooper Avenue<br>Building B, Suite 201 |             |              |
| <b>City, State, Zip:</b> | Toms River                                 | NJ          | 08753        |
| <b>Phone: (ext.)</b>     | 732-797-1333                               | <b>Fax:</b> | 609-953-8443 |
| <b>E-mail:</b>           | lholman@hfacpas.com                        |             |              |

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## TOWNSHIP OF OLD BRIDGE NO. 4

FISCAL YEAR: January 1, 2019 to December 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? **YES** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? **NO**
  - b. A family member of a current or former commissioner, officer, or employee? **NO**
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel **NO**
  - b. Travel for companions **NO**
  - c. Tax indemnification and gross-up payments **NO**
  - d. Discretionary spending account **NO**
  - e. Housing allowance or residence for personal use **NO**
  - f. Payments for business use of personal residence **NO**
  - g. Vehicle/auto allowance or vehicle for personal use **NO**
  - h. Health or social club dues or initiation fees **NO**
  - i. Personal services (i.e.: maid, chauffeur, chef) **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## TOWNSHIP OF OLD BRIDGE NO. 4

**FISCAL YEAR:** January 1, 2019 to December 31, 2019

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool." **SEE ATTACHED**
- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? **YES**
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? **YES** *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? **YES** *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*

- a)1990
- b)12
- c)11
- d)Automatic
- e)\$15,000
- f)The plan contractor annually reports to DCA.



# FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

## TOWNSHIP OF OLD BRIDGE NO. 4

**FISCAL YEAR: January 1, 2019 to December 31, 2019**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.  
**Drew Vagts President \$4,500, Michael Donahue Vice President \$4,500, Ann B. Peel Treasurer \$5,000 David Kerchner Secretary \$5,000, Anthony Guarnera Asst Treas/Clerk \$4,500.**
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.  
N/A

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2016.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

Old Bridge Fire District No. 4  
Middlesex

| Name             | Title          | Average Hours per Week Dedicated to Position | Position     | Reportable Compensation from Fire District (W-2/1099) |           | Other (auto allowance, expense account, payment in lieu of health benefits, etc.) | Estimated amount of other compensation from the Fire District (health benefits, pension, etc.) | Total Compensation from Fire District | Names of Other Public Entities where Individual is an Employee or Member of the Governing Body | Positions held at Other Public Entities Listed in Column N | Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N | Reportable Compensation from Other Public Entities (W-2/1099) | Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.) | Total Compensation All Public Entities |
|------------------|----------------|--|--------------|---|-----------|---|--|---------------------------------------|--|--|---|---|--|--|
|                  |                |  |              | Base Salary/Stipend                                   | Bonus     |   |  |                                       |  |  |   |   |  |  |
| Drew Vagts       | President      | As Needed                                    | Commissioner | X   | \$ 4,500  |   |  | \$ 4,500                              | None   |  |   |   |  | \$ 4,500                               |
| Michael Donahue  | Vice President | As Needed                                    |              | X   | 4,500     |   |  | 4,500                                 | None   |  |   |   |  | 4,500                                  |
| Ann Peel         | Treasurer      | As Needed                                    |              | X   | 5,000     |   |  | 5,000                                 | None   |  |   |   |  | 5,000                                  |
| David Kerchner   | Secretary      | As Needed                                    |              | X   | 5,000     |   |  | 5,000                                 | None   |  |   |   |  | 5,000                                  |
| Anthony Suarmera | Asst/Treas     | As Needed                                    |              | X   | 4,500     |   |  | 4,500                                 | None   |  |   |   |  | 4,500                                  |
|                  |                |  |              |   | \$ 23,500 | \$ -  | \$ -   | \$ 23,500                             |  |  |   | \$ -  | \$ -   | \$ 23,500                              |

Total: enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed: 0

# Schedule of Health Benefits - Detailed Cost Analysis

Old Bridge Fire District No. 4  
Middlesex

|  | # of Covered<br>Members (Medical<br>& Rx) Proposed<br>Budget | Annual Cost<br>Estimate per<br>Employee<br>Proposed<br>Budget | Total Cost<br>Estimate<br>Proposed<br>Budget | # of Covered<br>Members<br>(Medical & Rx)<br>Current Year | Annual Cost<br>per Employee<br>Current Year | Total Current<br>Year Cost | \$ Increase<br>(Decrease) | % Increase<br>(Decrease) |
|--|--|---|--|---|---|----------------------------|---------------------------|--------------------------|
| <b>Active Employees - Health Benefits - Annual Cost</b>  |  |   |  |   |   |                            |                           |                          |
| Single Coverage  |  |   | \$   |   |   | \$                         |                           |                          |
| Parent & Child   |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Employee & Spouse (or Partner)                           |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Family   |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Employee Cost Sharing Contribution (enter as negative -) |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Subtotal   | 0  |   |  | 0   |   |                            |                           | #DIV/0!                  |
| <b>Commissioners - Health Benefits - Annual Cost</b>     |  |   |  |   |   |                            |                           |                          |
| Single Coverage  |  |   |  |   |   |                            |                           |                          |
| Parent & Child   |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Employee & Spouse (or Partner)                           |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Family   |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Employee Cost Sharing Contribution (enter as negative -) |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Subtotal   | 0  |   |  | 0   |   |                            |                           | #DIV/0!                  |
| <b>Retirees - Health Benefits - Annual Cost</b>          |  |   |  |   |   |                            |                           |                          |
| Single Coverage  |  |   |  |   |   |                            |                           |                          |
| Parent & Child   |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Employee & Spouse (or Partner)                           | 1  | 26,044  | 26,044                                       | 1   | 24,014                                      | 24,014                     | 2,030                     | 8.5%                     |
| Family   |  |   |  |   |   |                            |                           | #DIV/0!                  |
| Employee Cost Sharing Contribution (enter as negative -) |  |   | (6,044)                                      |   |   | (4,014)                    | (2,030)                   | 50.6%                    |
| Subtotal   | 1  |   | 20,000                                       | 1   |   | 20,000                     |                           | 0.0%                     |
| <b>GRAND TOTAL</b>                                       | <b>1</b>   |   | <b>\$ 20,000</b>                             | <b>1</b>  |   | <b>\$ 20,000</b>           | <b>\$</b>                 | <b>0.0%</b>              |

Is medical coverage provided by the SHBP (Yes or No)?  
Is prescription drug coverage provided by the SHBP (Yes or No)?

YES  
NO



TOWNSHIP OF OLD BRIDGE FIRE DISTRICT NO. 4

2019 BUDGET

VEHICLE LIST

UNIT 400 – 2013 CHEVROLET TAHOE -CHIEF-KEN MC LAUGHLIN

UNIT 420 – 2012 CHEVROLET SILVERADO- ASST CHIEF-TOM ALGREY

UNIT 407 – 2001 AMERICAN LA FRANCE UTILITY – MOTOR POOL

UNIT 410 – 2006 DODGE DURANGO -MOTOR POOL

UNIT 402 – 2015 SPARTANERV STAR SERIES PUMPER – MOTOR POOL

UNIT 414 – 2001 FORD F350 – MOTOR POOL

## LEASE AGREEMENT

This lease is made Between the Board of Fire Commissioners Fire District 4 Old Bridge Township, herein called Tenant, and The Madison Park Volunteer Fire Company Inc. herein called Landlord.

**Property:** Tenant hereby offers to lease from Landlord the premises situated at 3011 Cheesequake Road, in the town of Old Bridge County of Middlesex, State of New Jersey. This lease shall pertain to the 4,000 square feet of space known as the "apparatus room" (including Radio, and Mechanics Room) and approximately 3,000 square feet commonly referred to as the "Commissioners Addition and new wing". This lease consists of 7,000 Square feet of leased space.

**Term and Rent:** Tenant demises the above premises for a term of 3 years, commencing on January 1, 2015 and terminating on December 31, 2017, All rental payments shall be made to Landlord, at 3011 Cheesequake Road Parlin, NJ 08859, payable in equal installments in advance on the first day of each month for that month's rental, during the term of the lease. Rent for 2015 will be an increase of \$500.00 per month effective July 1, 2015 with 1 payment of \$1500.00 for back rent that will be paid at the signing of this lease. The Tenant agrees to pay the following annual payments as set forth in the conditions above on a monthly basis for the respective lease years:

2015 - 0% - monthly payment of: \$4,111.83 (effective July 1, 2015)

2016 - 2% - monthly payment of: \$4,194.07

2017 - 2% - monthly payment of: \$4,277.95

**Utilities:** Tenant will be responsible for all utilities (gas and electric) for the leased portions listed above and will also be responsible for providing Telephone, internet, fire alarm services and cable for the entire building. The Landlord will be responsible for the remaining utilities and the cost of utilities exciding \$28,000.00 per year

**Use of Property:** The Tenant may use the Property only for the following purpose(s): For fire related activities.

**Improvements and Alterations:** The tenant accepts premises in "as is" condition, The Landlord will not make any repairs and improvements prior to the start of the lease term. The Tenant must receive the landlord's prior written consent to alter, Improve, Paint or wallpaper the property. Alterations, Additions and improvements will become the landlord's property after installation. Any alterations, Additions and improvements from past agreements will remain the landlord's property and may remove or alter them at anytime.

**Care and maintenance of Premises:** Landlord will maintain and make necessary repairs to: roof, structural components, exterior walls, electrical, plumbing, and heating and cooling systems. Tenant will maintain and make necessary repairs to: Fire alarm system, Bay doors, and interior of leased areas including electrical and plumbing. The landlord will maintain unrented portions known as the Catering Hall, the recreation room and the area known as the old mechanics room.

**Insurance:** Tenant will provide full insurance on the premises listed above including but not limited to fire, public liability and extended coverage, which will include the Landlord as an insured party. The tenant will provide the Landlord with a copy of all insurance policies and claims.

**No assignment or Sublease:** The tenant may not sublease the property or assign this lease without the landlord's prior written consent.

**Entry by landlord:** The landlord may enter the property without restriction for any fire related activities, inspections, maintenance or repairs.

**Quiet Enjoyment:** The tenant may remain in and use the property without interference subject to the terms of this lease.

**Hazardous Use:** The tenant will not keep anything in the property which is dangerous, flammable, explosive or might increase the danger of fire or any other hazard unless such items are properly stored and marked.

**Severability:** If any portion of this lease shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable, if a court finds that any provision of the lease is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

**Waiver:** No failure of Landlord to enforce any term hereof shall be deemed to be a waiver.

**Counterparts:** any fully signed, identical counterparts of this lease shall be treated as an original.

**Modification:** This lease may be modified only by a writing signed by the party against whom a modification is sought to be enforced.

**Parties:** The landlord and each of the tenants are bound by this lease. All parties who lawfully succeed to their rights and responsibilities are also bound.

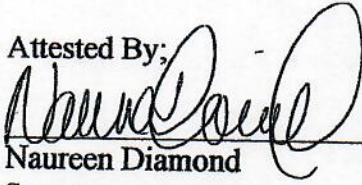
**Governing Law:** This lease will be governed by and construed in accordance with the laws of the state of New Jersey.

**Entire Agreement:** The foregoing constitutes the entire agreement between the parties and may be modified only by a writing signed by both parties, the following attachments, if any have been made a part of this lease before the parties' execution hereof:


**Signatures:** The landlord and the tenant agree to the terms of this lease. If this lease is made by a corporation, its proper corporate officer's sign and its corporate seal affixed.

Dated: 9/14/15, 2015


Attested By;

  
Naureen Diamond  
Secretary

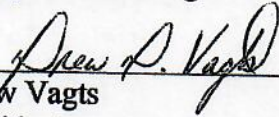
Madison Park Volunteer Fire Company, Inc.

by:   
Frank C. Giacalone III  
President

Attested By;

  
Anthony Guarnera  
Secretary

Board of Fire Commissioners, Fire District 4  
Township of Old Bridge

by:   
Drew Vagts  
President



**2019 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District: **Old Bridge Fire District No. 4**  
County: **Middlesex**

**Levy Cap Calculation Summary**

|   |    |             |
|---|----|-------------|
| 2018 Adopted Budget - Amount to be Raised by Taxation                     | \$ | 589,237     |
| Cap Bank Available from 2016 (See Levy Cap Certification)                 |    | 267         |
| Cap Bank Available from 2017 (See Levy Cap Certification)                 |    | 13,775      |
| Cap Bank Available from 2018 (See Levy Cap Certification)                 |    | 164,618     |
| Cap Bank Used from 2016   |    |             |
| Cap Bank Used from 2017   |    |             |
| Cap Bank Used from 2018   |    |             |
| Changes in Service Provider (+/-)   |    |             |
| DLGS Approved Adjustments   |    |             |
| Cancelled or Unexpended Referendum Amount<br>(Enter as a positive number) |    |             |
| Assessed Valuation of District for adopted budget                         |    | 184,420,457 |
| New Ratables - Increase in Valuations (New Construction and Additions)    |    | 430,100     |
| Adopted Fire District Tax Rate (three decimals) per \$100                 |    | \$0.320     |
| Projected Tax Rate based upon Proposed Levy                               |    | 0.31973017  |

## 2019 Budget Summary

### Old Bridge Fire District No. 4 Middlesex

|   | <u>2019 Proposed<br/>Budget</u> | <u>2018 Adopted<br/>Budget</u> | <u>\$ Increase<br/>(Decrease)<br/>Proposed vs.<br/>Adopted</u> | <u>% Increase<br/>(Decrease)<br/>Proposed vs.<br/>Adopted</u> |
|---|---------------------------------|--------------------------------|--|---|
| <b>REVENUES AND FUND BALANCE UTILIZED</b>                             |                                 |                                |  |   |
| Total Fund Balance Utilized   | \$ -                            | \$ -                           | \$ -   | #DIV/0!   |
| Total Miscellaneous Anticipated Revenues                              | -                               | -                              | -  | #DIV/0!   |
| Total Sale of Assets  | -                               | -                              | -  | #DIV/0!   |
| Total Interest on Investments & Deposits                              | 600                             | 200                            | 400  | 200.0%  |
| Total Other Revenue   | -                               | -                              | -  | #DIV/0!   |
| Total Operating Grant Revenue   | 1,323                           | 1,324                          | (1)  | -0.1%   |
| Total Revenues Offset with Appropriations                             | -                               | -                              | -  | #DIV/0!   |
| <b>Total Revenues and Fund Balance Utilized</b>                       | <b>1,923</b>                    | <b>1,524</b>                   | <b>399</b>   | <b>26.2%</b>  |
| Amount to be Raised by Taxation to Support Budget                     | <u>591,023</u>                  | <u>589,237</u>                 | <u>1,786</u>   | <u>0.3%</u>   |
| Total Anticipated Revenues  | <u>592,946</u>                  | <u>590,761</u>                 | <u>2,185</u>   | <u>0.4%</u>   |
| <b>APPROPRIATIONS</b>   |                                 |                                |  |   |
| Total Administration  | 65,615                          | 70,315                         | (4,700)  | -6.7%   |
| Total Cost of Operations & Maintenance                                | 299,539                         | 329,050                        | (29,511)   | -9.0%   |
| Total Appropriations Offset with Revenue                              | -                               | -                              | -  | #DIV/0!   |
| Total Appropriated for Duly Incorporated First Aid/Rescue Squad       | -                               | -                              | -  | #DIV/0!   |
| Total Deferred Charges  | -                               | -                              | -  | #DIV/0!   |
| Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)                  | -                               | -                              | -  | #DIV/0!   |
| Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388) | 15,000                          | 15,000                         | -  | 0.0%  |
| Total Capital Appropriations  | 140,000                         | 140,000                        | -  | 0.0%  |
| Total Principal Payments on Debt Service                              | 62,142                          | 29,755                         | 32,387   | 108.8%  |
| Total Interest Payments on Debt                                       | <u>10,650</u>                   | <u>6,641</u>                   | <u>4,009</u>   | <u>60.4%</u>  |
| <b>Total Appropriations</b>   | <b><u>592,946</u></b>           | <b><u>590,761</u></b>          | <b><u>2,185</u></b>  | <b><u>0.4%</u></b>  |
| <b>ANTICIPATED SURPLUS (DEFICIT)</b>                                  | <b><u>\$ -</u></b>              | <b><u>\$ -</u></b>             | <b><u>\$ -</u></b>   | <b><u>#DIV/0!</u></b>   |

## 2019 Revenue Schedule

Old Bridge Fire District No. 4  
Middlesex

|  | 2019 Proposed<br>Budget | 2018 Adopted<br>Budget | \$ Increase<br>(Decrease)<br>Proposed<br>vs. Adopted | % Increase<br>(Decrease)<br>Proposed vs.<br>Adopted |
|--|-------------------------|------------------------|--|---|
| <b>Fund Balance Utilized</b>   |                         |                        |  |   |
| Unrestricted Fund Balance  | \$ -                    |                        | \$ -   | #DIV/0!   |
| Restricted Fund Balance  | -                       |                        | -  | #DIV/0!   |
| <b>Total Fund Balance Utilized</b>                                       | <u>-</u>                |                        | <u>-</u>   | <u>#DIV/0!</u>                                      |
| <b>Miscellaneous Anticipated Revenues</b>                                |                         |                        |  |   |
| Shared Services (N.J.S.A. 40A:65-1 et seq.)                              |                         |                        | -  | #DIV/0!   |
| Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)                       |                         |                        | -  | #DIV/0!   |
| Emergency Assistance (N.J.S.A. 40A:14-26)                                |                         |                        | -  | #DIV/0!   |
| Municipal Assistance (N.J.S.A. 40A:14-34)                                |                         |                        | -  | #DIV/0!   |
| Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)                       |                         |                        | -  | #DIV/0!   |
| Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)                       |                         |                        | -  | #DIV/0!   |
| Leases - Local Municipality (N.J.S.A. 40A:14-83)                         |                         |                        | -  | #DIV/0!   |
| Rental Income  |                         |                        | -  | #DIV/0!   |
| <b>Total Miscellaneous Anticipated Revenues</b>                          | <u>-</u>                |                        | <u>-</u>   | <u>#DIV/0!</u>                                      |
| <b>Sale of Assets (List Individually)</b>                                |                         |                        |  |   |
| Asset #1   |                         |                        | -  | #DIV/0!   |
| Asset #2   |                         |                        | -  | #DIV/0!   |
| Asset #3   |                         |                        | -  | #DIV/0!   |
| Asset #4   |                         |                        | -  | #DIV/0!   |
| <b>Total Sale of Assets</b>  | <u>-</u>                |                        | <u>-</u>   | <u>#DIV/0!</u>                                      |
| <b>Interest on Investments &amp; Deposits (List Accounts Separately)</b> |                         |                        |  |   |
| Amboy Bank   | 600                     | 200                    | 400  | 200.0%  |
| Investment Account #2  |                         |                        | -  | #DIV/0!   |
| Investment Account #3  |                         |                        | -  | #DIV/0!   |
| Investment Account #4  |                         |                        | -  | #DIV/0!   |
| <b>Total Interest on Investments &amp; Deposits</b>                      | <u>600</u>              | <u>200</u>             | <u>400</u>   | <u>200.0%</u>                                       |
| <b>Other Revenue (List in Detail)</b>                                    |                         |                        |  |   |
| Other Revenue #1   |                         |                        | -  | #DIV/0!   |
| Other Revenue #2   |                         |                        | -  | #DIV/0!   |
| Other Revenue #3   |                         |                        | -  | #DIV/0!   |
| Other Revenue #4   |                         |                        | -  | #DIV/0!   |
| <b>Total Other Revenue</b>   | <u>-</u>                |                        | <u>-</u>   | <u>#DIV/0!</u>                                      |
| <b>Operating Grant Revenue (List in Detail)</b>                          |                         |                        |  |   |
| Supplemental Fire Service Act (P.L.1985,c.295)                           | 1,323                   | 1,324                  | (1)  | -0.1%   |
| Other Grant #1   |                         |                        | -  | #DIV/0!   |
| Other Grant #2   |                         |                        | -  | #DIV/0!   |
| Other Grant #3   |                         |                        | -  | #DIV/0!   |
| Other Grant #4   |                         |                        | -  | #DIV/0!   |
| Other Grant #5   |                         |                        | -  | #DIV/0!   |
| <b>Total Operating Grant Revenue</b>                                     | <u>1,323</u>            | <u>1,324</u>           | <u>(1)</u>   | <u>-0.1%</u>  |
| <b>Revenues Offset with Appropriations</b>                               |                         |                        |  |   |
| <b>Uniform Fire Safety Act (P.L.1983,c.383)</b>                          |                         |                        |  |   |
| Reserves Utilized  |                         |                        | -  | #DIV/0!   |
| Annual Registration Fees   |                         |                        | -  | #DIV/0!   |
| Penalties and Fines  |                         |                        | -  | #DIV/0!   |
| Other Revenues   |                         |                        | -  | #DIV/0!   |
| <b>Total Uniform Fire Safety Act</b>                                     | <u>-</u>                |                        | <u>-</u>   | <u>#DIV/0!</u>                                      |
| <b>Other Revenues Offset with Appropriations (List)</b>                  |                         |                        |  |   |
| Other Offset Revenues #1   |                         |                        | -  | #DIV/0!   |
| Other Offset Revenues #2   |                         |                        | -  | #DIV/0!   |
| Other Offset Revenues #3   |                         |                        | -  | #DIV/0!   |
| Other Offset Revenues #4   |                         |                        | -  | #DIV/0!   |
| <b>Total Other Revenues Offset with Appropriations</b>                   | <u>-</u>                |                        | <u>-</u>   | <u>#DIV/0!</u>                                      |
| <b>Total Revenues Offset with Appropriations</b>                         | <u>-</u>                |                        | <u>-</u>   | <u>#DIV/0!</u>                                      |
| <b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>                          | <u>\$ 1,923</u>         | <u>\$ 1,524</u>        | <u>\$ 399</u>  | <u>26.2%</u>  |

## 2019 Appropriations Schedule

Old Bridge Fire District No. 4  
Middlesex

|   | 2019 Proposed<br>Budget | 2018 Adopted<br>Budget | \$ Increase<br>(Decrease)<br>Proposed vs.<br>Adopted | % Increase<br>(Decrease)<br>Proposed vs.<br>Adopted |
|---|-------------------------|------------------------|--|---|
| <b>Administration - Personnel</b>   |                         |                        |  |   |
| Salary & Wages (excluding Commissioners)                                    |                         |                        |  |   |
| Commissioners   | \$ -                    |                        | \$ -   | #DIV/0!   |
| Fringe Benefits   | 23,500                  | 23,500                 | -  | 0.0%  |
| Total Administration - Personnel  | 2,115                   | 2,115                  | -  | 0.0%  |
| <b>Administration - Other (List)</b>  | 25,615                  | 25,615                 | -  | 0.0%  |
| Professional Fees   |                         |                        |  |   |
| Administrative Expenses   | 30,000                  | 34,700                 | (4,700)  | -13.5%  |
| Other Admin Expense #3  | 10,000                  | 10,000                 | -  | 0.0%  |
| Contingent Expenses   |                         |                        | -  | #DIV/0!   |
| Other Assets, Non-Bondable #1   |                         |                        | -  | #DIV/0!   |
| Other Assets, Non-Bondable #2   |                         |                        | -  | #DIV/0!   |
| Other Assets, Non-Bondable #3   |                         |                        | -  | #DIV/0!   |
| Total Administration - Other  | -                       | -                      | -  | #DIV/0!   |
| Total Administration  | 40,000                  | 44,700                 | (4,700)  | -10.5%  |
| <b>Cost of Operations &amp; Maintenance - Personnel</b>                     | 65,615                  | 70,315                 | (4,700)  | -6.7%   |
| Salary & Wages  |                         |                        |  |   |
| Fringe Benefits   |                         |                        | -  | #DIV/0!   |
| Total Operations & Maintenance - Personnel                                  | 53,039                  | 50,050                 | 2,989  | 6.0%  |
| <b>Cost of Operations &amp; Maintenance - Other (List)</b>                  | 53,039                  | 50,050                 | 2,989  | 6.0%  |
| Insurance   |                         |                        |  |   |
| Maintenance and Repairs   | 50,000                  | 50,000                 | -  | 0.0%  |
| See Attached Schedule   | 50,000                  | 50,000                 | -  | 0.0%  |
| Contingent Expenses   | 106,500                 | 124,000                | (17,500)   | -14.1%  |
| Firefighting Equipment  |                         |                        | -  | #DIV/0!   |
| Other Assets, Non-Bondable #2   | 40,000                  | 55,000                 | (15,000)   | -27.3%  |
| Other Assets, Non-Bondable #3   |                         |                        | -  | #DIV/0!   |
| Total Operations & Maintenance - Other                                      | -                       | -                      | -  | #DIV/0!   |
| Total Operations & Maintenance  | 246,500                 | 279,000                | (32,500)   | -11.6%  |
| <b>Appropriations Offset with Revenue - Personnel</b>                       | 299,539                 | 329,050                | (29,511)   | -9.0%   |
| Salary & Wages  |                         |                        |  |   |
| Fringe Benefits   |                         |                        | -  | #DIV/0!   |
| Total Appropriations Offset with Revenue - Personnel                        | -                       | -                      | -  | #DIV/0!   |
| <b>Appropriations Offset with Revenue - Other (List)</b>                    | -                       | -                      | -  | #DIV/0!   |
| Other Expense #1  |                         |                        | -  | #DIV/0!   |
| Other Expense #2  |                         |                        | -  | #DIV/0!   |
| Other Expense #3  |                         |                        | -  | #DIV/0!   |
| Contingent Expenses   |                         |                        | -  | #DIV/0!   |
| Other Assets, Non-Bondable #1   |                         |                        | -  | #DIV/0!   |
| Other Assets, Non-Bondable #2   |                         |                        | -  | #DIV/0!   |
| Other Assets, Non-Bondable #3   |                         |                        | -  | #DIV/0!   |
| Total Appropriations Offset with Revenue - Other                            | -                       | -                      | -  | #DIV/0!   |
| Total Appropriations Offset with Revenue                                    | -                       | -                      | -  | #DIV/0!   |
| <b>Duly Incorporated First Aid/Rescue Squad Associations</b>                | -                       | -                      | -  | #DIV/0!   |
| Vehicles  |                         |                        |  |   |
| Equipment   |                         |                        | -  | #DIV/0!   |
| Materials & Supplies  |                         |                        | -  | #DIV/0!   |
| Total Duly Incorporated First Aid/Rescue Squad Associations                 | -                       | -                      | -  | #DIV/0!   |
| <b>Emergency Appropriations &amp; Deferred Charges (List)</b>               | -                       | -                      | -  | #DIV/0!   |
| Emergency Appropriation #1  |                         |                        | -  | #DIV/0!   |
| Emergency Appropriation #2  |                         |                        | -  | #DIV/0!   |
| Emergency Appropriation #3  |                         |                        | -  | #DIV/0!   |
| Deferred Charge #1 (cite statute)   |                         |                        | -  | #DIV/0!   |
| Deferred Charge #2 (cite statute)   |                         |                        | -  | #DIV/0!   |
| Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)                      |                         |                        | -  | #DIV/0!   |
| Total Deferred Charges  | -                       | -                      | -  | #DIV/0!   |
| Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)                         |                         |                        | -  | #DIV/0!   |
| Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6) | 15,000                  | 15,000                 | -  | 0.0%  |
| Total Capital Appropriations  | 140,000                 | 140,000                | -  | 0.0%  |
| Total Principal Payments on Debt Service                                    | 62,142                  | 29,755                 | 32,387   | 108.8%  |
| Total Interest Payments on Debt   | 10,650                  | 6,641                  | 4,009  | 60.4%   |
| <b>TOTAL APPROPRIATIONS</b>   | \$ 592,946              | \$ 590,761             | \$ 2,185   | 0.4%  |

**2019 APPROPRIATIONS SCHEDULE  
SUPPLEMENTAL SCHEDULE**

**Old Bridge Fire District No. 4  
Middlesex County**

|  | <u>2019<br/>BUDGET</u> | <u>2018<br/>BUDGET</u> | \$ Incr/Decr | % Incr/Decr |
|--|------------------------|------------------------|--------------|-------------|
| Cost of Operations and Maintenance-Other |                        |                        |              |             |
| EMS Supplies                             | 4,000                  | 4,000                  | -            | 0.0%        |
| Utilities                                | 26,000                 | 26,000                 | -            | 0.0%        |
| Rent                                     | 45,000                 | 52,000                 | 7,000        | 13.5%       |
| Fire Protection Services                 | 20,000                 | 20,000                 | -            | 0.0%        |
| Training and Education                   | 11,500                 | 12,000                 | 500          | 4.2%        |
|  | <u>106,500</u>         | <u>114,000</u>         |              |             |

# 2019 Schedule of Salaries and Benefits

Old Bridge Fire District No. 4  
Middlesex

| Administrative Positions Excluding Commissioners (List Individually) | Number of Staff | Annual Wages | 2019 Proposed Budget Salary & Wages | PERS Contribution | PFRS Contribution | Employee Group Health Insurance | Other Fringe Benefits | 2019 Proposed Budget Fringe Benefits |
|--|-----------------|--------------|-------------------------------------|-------------------|-------------------|---------------------------------|-----------------------|--------------------------------------|
| Commissioner Taxes   |                 |              | \$                                  |                   |                   |                                 | \$ 2,115              | \$ 2,115                             |
| Position #2  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #3  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #4  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #5  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #6  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #7  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #8  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Total Administration   |                 |              | \$ -                                | \$ -              | \$ -              | \$ -                            | \$ 2,115              | \$ 2,115                             |

| Operation & Maintenance Positions (List Individually) | Number of Staff | Annual Wages | 2019 Proposed Budget Salary & Wages | PERS Contribution | PFRS Contribution | Employee Group Health Insurance | Other Fringe Benefits | 2019 Proposed Budget Fringe Benefits |
|---|-----------------|--------------|-------------------------------------|-------------------|-------------------|---------------------------------|-----------------------|--------------------------------------|
| Pension   |                 |              | \$                                  |                   | \$ 33,039         |                                 |                       | \$ 33,039                            |
| Retirement Health Fire Official                       |                 |              |                                     |                   |                   | 20,000                          |                       | 20,000                               |
| Position #3   |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #4   |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #5   |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #6   |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #7   |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #8   |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #9   |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #10  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #11  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #12  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #13  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #14  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Total Operation & Maintenance                         |                 |              | \$ -                                | \$ -              | \$ 33,039         | \$ 20,000                       | \$ -                  | \$ 53,039                            |

| Salary Offset by Revenue Positions (List Individually) | Number of Staff | Annual Wages | 2019 Proposed Budget Salary & Wages | PERS Contribution | PFRS Contribution | Employee Group Health Insurance | Other Fringe Benefits | 2019 Proposed Budget Fringe Benefits |
|--|-----------------|--------------|-------------------------------------|-------------------|-------------------|---------------------------------|-----------------------|--------------------------------------|
| Position #1  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #2  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #3  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #4  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #5  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #6  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #7  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Position #8  |                 |              |                                     |                   |                   |                                 |                       |                                      |
| Total Offset by Revenue                                |                 |              | \$ -                                | \$ -              | \$ -              | \$ -                            | \$ -                  | \$ -                                 |
| Total Administration, Operations & Offset by Revenue   |                 |              | \$ -                                | \$ -              | \$ 33,039         | \$ 20,000                       | \$ 2,115              | \$ 55,154                            |

# 2019 Proposed Capital Budget

Old Bridge Fire District No. 4  
Middlesex

## CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

| List Project Separately    | Asset Type | Date of Local Finance Board Approval |                        | Affirmative Vote Percentage | 2019 Proposed Budget |                     |
|----------------------------|------------|--------------------------------------|------------------------|-----------------------------|----------------------|---------------------|
|                            |            | Approval                             | Date of Voter Approval |                             | Budget               | 2018 Adopted Budget |
| Scott Packs w/Air System   | Equipment  | N/A                                  | 12/03/16               | 63%                         | \$                   | 140,000             |
| Capital Improvement #2     |            |                                      |                        |                             |                      |                     |
| Capital Improvement #3     |            |                                      |                        |                             |                      |                     |
| Capital Improvement #4     |            |                                      |                        |                             |                      |                     |
| Capital Improvement #5     |            |                                      |                        |                             |                      |                     |
| Capital Improvement #6     |            |                                      |                        |                             |                      |                     |
| Capital Improvement #7     |            |                                      |                        |                             |                      |                     |
| Total Capital Improvements |            |                                      |                        |                             | -                    | 140,000             |

## DOWN PAYMENTS (N.J.S.A. 40A:14-85)

| List Project Separately        | Asset Type | Date of Local Finance Board Approval |                        | Affirmative Vote Percentage | 2019 Proposed Budget |                     |
|--------------------------------|------------|--------------------------------------|------------------------|-----------------------------|----------------------|---------------------|
|                                |            | Approval                             | Date of Voter Approval |                             | Budget               | 2018 Adopted Budget |
| EI 408 Elevator Platform Truck | Truck      | 12/12/18                             | 09/22/18               | 100%                        | \$                   | 100,000             |
| Capital Improvement #2         |            |                                      |                        |                             |                      |                     |
| Capital Improvement #3         |            |                                      |                        |                             |                      |                     |
| Capital Improvement #4         |            |                                      |                        |                             |                      |                     |
| Capital Improvement #5         |            |                                      |                        |                             |                      |                     |
| Capital Improvement #6         |            |                                      |                        |                             |                      |                     |
| Capital Improvement #7         |            |                                      |                        |                             |                      |                     |
| Total Down Payments            |            |                                      |                        |                             |                      |                     |

Total Capital Improvements & Down Payments

RESERVE FOR FUTURE CAPITAL OUTLAYS

TOTAL CAPITAL APPROPRIATIONS

|            |            |
|------------|------------|
| 100,000    | -          |
| 100,000    | 140,000    |
| 40,000     |            |
| \$ 140,000 | \$ 140,000 |

Capital Appropriations Offset with Restricted Fund  
Capital Appropriations Offset with Grants  
Capital Appropriations Offset with Unrestricted Fund

|  |  |
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Debt Service Schedule - Principal

Old Bridge Fire District No. 4  
Middlesex

|  | Date of Voter Approval | % of Voter Approval | Date of Local Finance Board Approval | Current Year (2018) | 2019             | 2020             | 2021             | 2022             | 2023        | 2024        | Thereafter  | Total Principal Outstanding |
|--|------------------------|---------------------|--------------------------------------|---------------------|------------------|------------------|------------------|------------------|-------------|-------------|-------------|-----------------------------|
| <b>General Obligation Bonds</b>            |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| General Obligation Bond #1                 |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             | \$                          |
| General Obligation Bond #2                 |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| General Obligation Bond #3                 |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| General Obligation Bond #4                 |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Total Principal - General Obligation Bonds |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| <b>Bond Anticipation Notes</b>             |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| BAN #1                                     |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| BAN #2                                     |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| BAN #3                                     |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| BAN #4                                     |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Total Principal - BANS                     |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| <b>Capital Leases</b>                      |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Apparatus                                  |                        |                     |                                      | 29,755              | 62,142           | 32,438           | 22,386           | 69,725           |             |             |             | 186,691                     |
| Capital Lease #2                           | 04/12/14               | 100%                | 05/14/14                             |                     |                  |                  |                  |                  |             |             |             |                             |
| Capital Lease #3                           |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Capital Lease #4                           |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Total Principal - Capital Leases           |                        |                     |                                      | 29,755              | 62,142           | 32,438           | 22,386           | 69,725           |             |             |             | 186,691                     |
| <b>Intergovernmental Loans</b>             |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Intergovernmental #1                       |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Intergovernmental #2                       |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Intergovernmental #3                       |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Intergovernmental #4                       |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Total Principal - Intergovernmental Loans  |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| <b>Other Bonds or Notes Payable</b>        |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Other Bonds or Notes #1                    |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Other Bonds or Notes #2                    |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Other Bonds or Notes #3                    |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Other Bonds or Notes #4                    |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| Total Principal - Other Bonds or Notes     |                        |                     |                                      |                     |                  |                  |                  |                  |             |             |             |                             |
| <b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>     |                        |                     |                                      | <b>\$ 29,755</b>    | <b>\$ 62,142</b> | <b>\$ 32,438</b> | <b>\$ 22,386</b> | <b>\$ 69,725</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 186,691</b>           |

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

|  |  |  |  |
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Capital Appropriations Offset with Restricted Fund  
Capital Appropriations Offset with Grants  
Capital Appropriations Offset with Unrestricted Fund

# Debt Service Schedule - Interest

Old Bridge Fire District No. 4  
Middlesex

|  | Current Year<br>(2018) | 2019             | 2020            | 2021            | 2022            | 2023        | 2024        | Thereafter  | Total Interest<br>Payments<br>Outstanding |
|--|------------------------|------------------|-----------------|-----------------|-----------------|-------------|-------------|-------------|---|
| <i>General Obligation Bonds</i>                |                        |                  |                 |                 |                 |             |             |             |   |
| General Obligation Bond #1                     |                        |                  |                 |                 |                 |             |             |             | \$  |
| General Obligation Bond #2                     |                        |                  |                 |                 |                 |             |             |             |   |
| General Obligation Bond #3                     |                        |                  |                 |                 |                 |             |             |             |   |
| General Obligation Bond #4                     |                        |                  |                 |                 |                 |             |             |             |   |
| Total Interest - General Obligation Bonds      |                        |                  |                 |                 |                 |             |             |             |   |
| <i>and Anticipation Notes</i>                  |                        |                  |                 |                 |                 |             |             |             |   |
| BAN #1   |                        |                  |                 |                 |                 |             |             |             |   |
| BAN #2   |                        |                  |                 |                 |                 |             |             |             |   |
| BAN #3   |                        |                  |                 |                 |                 |             |             |             |   |
| BAN #4   |                        |                  |                 |                 |                 |             |             |             |   |
| Total Interest Payments - BANS                 |                        |                  |                 |                 |                 |             |             |             |   |
| <i>Capital Leases</i>                          |                        |                  |                 |                 |                 |             |             |             |   |
| Apparatus                                      |                        |                  |                 |                 |                 |             |             |             |   |
| Capital Lease #2                               | 6,641                  | 10,650           | 3,958           | 3,011           | 3,102           |             |             |             | 20,721                                    |
| Capital Lease #3                               |                        |                  |                 |                 |                 |             |             |             |   |
| Capital Lease #4                               |                        |                  |                 |                 |                 |             |             |             |   |
| Total Interest Payments - Capital Leases       | 6,641                  | 10,650           | 3,958           | 3,011           | 3,102           |             |             |             | 20,721                                    |
| <i>Intergovernmental Loans</i>                 |                        |                  |                 |                 |                 |             |             |             |   |
| Intergovernmental #1                           |                        |                  |                 |                 |                 |             |             |             |   |
| Intergovernmental #2                           |                        |                  |                 |                 |                 |             |             |             |   |
| Intergovernmental #3                           |                        |                  |                 |                 |                 |             |             |             |   |
| Intergovernmental #4                           |                        |                  |                 |                 |                 |             |             |             |   |
| Total Interest Payments - Intergovernmental    |                        |                  |                 |                 |                 |             |             |             |   |
| <i>Other Bonds or Notes Payable</i>            |                        |                  |                 |                 |                 |             |             |             |   |
| Other Bonds or Notes #1                        |                        |                  |                 |                 |                 |             |             |             |   |
| Other Bonds or Notes #2                        |                        |                  |                 |                 |                 |             |             |             |   |
| Other Bonds or Notes #3                        |                        |                  |                 |                 |                 |             |             |             |   |
| Other Bonds or Notes #4                        |                        |                  |                 |                 |                 |             |             |             |   |
| Total Interest Payments - Other Bonds or Notes |                        |                  |                 |                 |                 |             |             |             |   |
| <b>TOTAL INTEREST ALL OBLIGATIONS</b>          | <b>\$ 6,641</b>        | <b>\$ 10,650</b> | <b>\$ 3,958</b> | <b>\$ 3,011</b> | <b>\$ 3,102</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 20,721</b>                          |

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

|  |  |
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Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# 2019 Fund Balance Reconciliation

## Old Bridge Fire District No. 4 Middlesex

### UNRESTRICTED FUND BALANCE

|   |                          |
|---|--------------------------|
| Beginning balance January 1, 2018 (1)                                 | \$ 329,427               |
| Less: Utilized in 2018 Adopted Budget                                 | -                        |
| Proposed balance available  | <u>329,427</u>           |
| Estimated results of operations for the year ending December 31, 2018 |                          |
| Anticipated balance December 31, 2018                                 | <u>329,427</u>           |
| Less: Fund Balance utilized in 2019 Proposed Budget                   |                          |
| Plus: Accrued Unfunded Pension Liability (1)                          |                          |
| Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)    |                          |
| Proposed balance after utilization in 2019 Proposed Budget            | <u><u>\$ 329,427</u></u> |

### RESTRICTED FUND BALANCE

|   |                         |
|---|-------------------------|
| Beginning balance January 1, 2018 (1)   | \$ 64,345               |
| Less: Utilized in 2018 Adopted Budget   | -                       |
| Proposed balance available  | <u>64,345</u>           |
| Estimated results of operations for the year ending December 31, 2018           |                         |
| Anticipated balance December 31, 2018   | <u>64,345</u>           |
| Less: Restricted Fund Balance used in 2019 Proposed Budget for Capital Purposes |                         |
| Less: Restricted Fund Balance released via Referendum Resolution                | -                       |
| Proposed balance after utilization in 2019 Proposed Budget                      | <u><u>\$ 64,345</u></u> |

(1) This line item must agree to audited financial statements.

# 2019 Referendums

Old Bridge Fire District No. 4  
Middlesex

| Summary of Referendum Line Items   | 2019 Proposed<br>Budget Amount<br>Requested | 2018 Final Budget |
|------------------------------------|---|-------------------|
| N/A                                |   |                   |
|                                    |   |                   |
|                                    |   |                   |
|                                    |   |                   |
|                                    |   |                   |
|                                    |   |                   |
| <b>Total Referendum Line Items</b> | <b>\$ -</b>                                 | <b>\$ -</b>       |

Tax Levy Requested minus Maximum Allowable Levy  
As this page is adjusted this amount changes, should = \$0  
(For Reference Purposes Only - from Levy Cap Summary based on  
Information provided by the district- see instructions.)

\$ -

| Summary of Release of Restricted Fund Balance Referendum Line Items | 2019 Proposed<br>Budget Amount<br>Requested | 2018 Final Budget |
|---|---|-------------------|
| N/A   |   |                   |
|   |   |                   |
|   |   |                   |
|   |   |                   |
|   |   |                   |
|   |   |                   |
| <b>Total Release of Restricted Fund Balance</b>                     | <b>\$ -</b>                                 | <b>\$ -</b>       |

## 2019 Levy Cap Summary

### Old Bridge Fire District No. 4 Middlesex

#### LEVY CAP CALCULATION

|   |    |                |
|---|----|----------------|
| Prior Year Amount to be Raised by Taxation for Fire District Purposes | \$ | 589,237        |
| Changes in Service Provider (+/-)                                     |    | -              |
| DLGS Approved Adjustments   |    | -              |
| Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation    |    | 589,237        |
| Plus: 2% Cap Increase   |    | 11,785         |
| <b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>                          |    | <b>601,022</b> |

#### Exclusions

|   |         |                   |
|---|---------|-------------------|
| Shared Service Exclusion  |         | -                 |
| Change in Total Debt Service Appropriation  |         | 36,396            |
| Allowable Pension Increases   |         | 2,989             |
| Allowable Increase in Health Care Costs   |         | -                 |
| Changes in LOSAP Contributions (+/-)  |         | -                 |
| Extraordinary Costs due to a "Declared" Emergency   |         | -                 |
| Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays |         | -                 |
| Total Exclusions  |         | 39,385            |
| Less: Cancelled or Unexpended Referendum Amounts  |         | -                 |
| Increase in Ratable Valuation (New Construction/Additions)  | \$      | 430,100           |
| Prior Year Local Fire District Tax Rate (3 decimals/\$100)  | \$0.320 | 1,376             |
| <b>ADJUSTED TAX LEVY</b>  |         | <b>641,783</b>    |
| Amount Utilized from Levy Cap Bank from 2016  |         | -                 |
| Amount Utilized from Levy Cap Bank from 2017  |         | -                 |
| Amount Utilized from Levy Cap Bank from 2018  |         | -                 |
| Maximum Tax Levy Before Referendum  |         | 641,783           |
| Amount Proposed for Levy Cap Referendum   |         | -                 |
| <b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>  |         | <b>\$ 641,783</b> |

#### CAP BANK CALCULATION

|   |    |         |
|---|----|---------|
| Amount to be Raised by Taxation                                   | \$ | 591,023 |
| Cap Bank Available from Prior Year (2016) for 2019 Budget         |    | 267     |
| Cap Bank Available from Prior Year (2017) for 2019 Budget         |    | 13,775  |
| Revised Cap Bank from Prior Year (2018) Available for 2019 Budget |    | 13,775  |
| Cap Bank Available from Prior Year (2018) for 2019 Budget         |    | 164,618 |
| Revised Cap Bank from Prior Year (2018) Available for 2020 Budget |    | 164,618 |
| Cap Bank from Current Year (2019) Available for 2020 Budget       |    | 50,760  |
| Cap Bank Available from 2019 for 2020 Budget                      | \$ | 50,760  |



## 2019 Levy Cap Exclusion Calculations

### Old Bridge Fire District No. 4 Middlesex

#### PENSION CONTRIBUTION CALCULATION

|  |    |        |
|--|----|--------|
| 2019 Proposed Budget PERS Contribution Appropriated                        | \$ | -      |
| 2019 Proposed Budget PFRS Contribution Appropriated                        |    | 33,039 |
| Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs |    | -      |
| Net 2019 Base Amount   |    | 33,039 |
| 2018 Adopted Budget PERS Contribution                                      |    |        |
| 2018 Adopted Budget PFRS Contribution                                      |    | 30,050 |
| Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs    |    |        |
| Net 2018 Base Amount   |    | 30,050 |
| Pension Contribution Exclusion   | \$ | 2,989  |

#### LOSAP CALCULATION

|  |    |        |
|--|----|--------|
| 2019 Proposed Budget LOSAP Appropriation | \$ | 15,000 |
| 2018 Adopted Budget LOSAP Appropriation  |    | 15,000 |
| LOSAP Exclusion (+/-)                    | \$ | -      |

#### DEBT SERVICE CALCULATION

|   |    |        |
|---|----|--------|
| 2019 Proposed Budget Total Debt Service Appropriation                         | \$ | 72,792 |
| 2019 Proposed Budget Debt Service Appropriation Offset from Restricted Fund   |    | -      |
| 2019 Proposed Budget Debt Service Appropriation Offset from Grant Revenue     |    | -      |
| 2019 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund |    | -      |
| 2019 Base Amount  |    | 72,792 |
| 2018 Adopted Budget Total Debt Service Appropriation                          |    | 36,396 |
| 2018 Adopted Budget Capital Appropriation Offset from Restricted Fund         |    | -      |
| 2018 Adopted Budget Capital Appropriation Offset from Grant Fund              |    | -      |
| 2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund       |    | -      |
| 2018 Base Amount  |    | 36,396 |
| Debt Service Exclusion  | \$ | 36,396 |

#### CAPITAL APPROPRIATION CALCULATION

|  |    |         |
|--|----|---------|
| 2019 Proposed Budget Total Capital Appropriation                         | \$ | 140,000 |
| 2019 Proposed Budget Capital Appropriation Offset from Restricted Fund   |    | -       |
| 2019 Proposed Budget Capital Appropriation Offset from Grant Revenue     |    | -       |
| 2019 Proposed Budget Capital Appropriation Offset from Unrestricted Fund |    | -       |
| 2019 Base Amount   |    | 140,000 |
| 2018 Adopted Budget Total Capital Appropriation                          |    | 140,000 |
| 2018 Adopted Budget Capital Appropriation Offset from Restricted Fund    |    | -       |
| 2018 Adopted Budget Capital Appropriation Offset from Grant Revenue      |    | -       |
| 2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund  |    | -       |
| 2018 Base Amount   |    | 140,000 |
| Capital Expenditure Exclusion  | \$ | -       |

#### HEALTH INSURANCE EXCLUSION CALCULATION

|  |    |        |
|--|----|--------|
| SFY 2019   |    |        |
| 2019 Proposed Budget Administration Health Insurance Appropriation               | \$ | -      |
| 2019 Proposed Budget Operations & Maintenance Health Insurance Appropriation     |    | 20,000 |
| 2019 Proposed Budget Group Health Insurance                                      |    | 20,000 |
| 2018 Adopted Budget Administration Health Insurance Appropriation                |    | 20,000 |
| 2018 Adopted Budget Operations & Maintenance Health Insurance Appropriation      |    |        |
| 2018 Adopted Budget Group Health Insurance                                       |    | 20,000 |
| Net Increase (Decrease)  |    | -      |
| Net Increase Divided by 2018 Amount Budgeted = % Increase                        |    | 0.00%  |
| SFY 2019 State Health Average 0% Less 2% = % Increase Added to Current Levy      |    | 0.00%  |
| % Increase less % Increase Exclusion = % Increase Inside Cap                     |    | 0.00%  |
| % Increase Inside Cap * 2018 Expended = Added Amount Inside Cap                  | \$ | -      |
| % Increase Exclusion * 2018 Expended = 2019 Appropriation Added to Levy          | \$ | -      |
| Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average) | \$ | -      |
| 2019 Increase in Appropriation   | \$ | -      |

**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/  
PARTIAL ASSESSMENTS**

(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: Old Bridge County: Middlesex  
Fire District Code: F04 Total Number of Fire Districts: 4

**File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality**

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

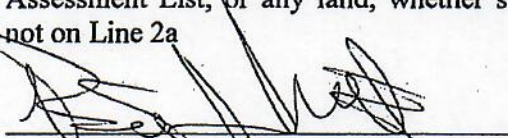
\$ 184,420,457 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) minus the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). Do not include Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 553,400 (2a)

— \$ 123,300 (2b)

= \$ 430,100 (2c)

  
Assessor Signature

10/25/18  
Date

**TAX COLLECTOR**

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

0.320 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3  
(N.J.S.A. 40A:4-45.45)

\$ 1,376.32 (4)

Dawn M. Swoboda  
Tax Collector Signature

10/25/18  
Date





**State of New Jersey**  
 Department of Community Affairs  
 Division of Local Government Services  
 Bureau of Authority Regulation  
 Fire District Levy Cap Certification for Fiscal Year 2019

Fire District: Old Bridge Township Fire District No. 4  
 Municipality: Parlin  
 County: Middlesex  
 FD-Code: 1209-04

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**2018 Levy Cap Calculation Summary**

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Maximum Allowable Amount to be Raised by Taxation: **\$753,855**  
 Amount to be Raised by Taxation: **\$589,237**

| Active                      | By Calendar Year | Allowable        | Applied In | Used From  | Expired    | Available        |
|-----------------------------|------------------|------------------|------------|------------|------------|------------------|
|                             | 2018             | \$164,618        | \$0        | \$0        | \$0        | \$164,618        |
|                             | 2017             | \$13,775         | \$0        | \$0        | \$0        | \$13,775         |
|                             | 2016             | \$267            | \$0        | \$0        | \$0        | \$267            |
| <b>Levy Cap Bank Totals</b> |                  | <b>\$178,660</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b> | <b>\$178,660</b> |

| Expired                     | By Calendar Year | Allowable    | Applied In     | Used From   | Expired      | Available  |
|-----------------------------|------------------|--------------|----------------|-------------|--------------|------------|
|                             | 2015             | \$0          | \$72           | \$0         | \$0          | \$0        |
|                             | 2014             | \$167        | \$0            | \$0         | \$167        | \$0        |
|                             | 2013             | \$148        | \$0            | \$72        | \$76         | \$0        |
|                             | 2012             | \$0          | \$1,395        | \$0         | \$0          | \$0        |
| <b>Levy Cap Bank Totals</b> |                  | <b>\$315</b> | <b>\$1,467</b> | <b>\$72</b> | <b>\$243</b> | <b>\$0</b> |

**2018 FIRE DISTRICT VOTER REFERENDUM  
TO AUTHORIZE DEBT (N.J.S.A. 40A:14-85 and 86)  
RESULTS CERTIFICATION**

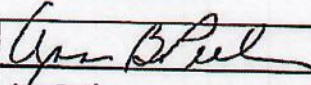
*Please attach a copy of the Election Ballot to this form upon submission.*

|               |                     |                  |   |
|---------------|---------------------|------------------|---|
| Municipality: | Old Bridge Township | Fire District #: | 4 |
| County:       | Middlesex           |                  |   |

**OTHER REFERENDUM QUESTIONS**

|                   | CAPITAL PROJECTS (add additional project columns as necessary)<br>(N.J.S.A. 40A:14-85 AND 86) |                                       |                                       |
|-------------------|---|---------------------------------------|---------------------------------------|
|                   | Capital #1<br>Description of Project:   | Capital #2<br>Description of Project: | Capital #3<br>Description of Project: |
|                   | Firetruck not exceeding \$525,000 under lease purchase  |                                       |                                       |
| Amount            | \$525,000   | \$                                    | \$                                    |
| Total Votes       | #31   | #                                     | #                                     |
| Total "Yes" Votes | #22   | #                                     | #                                     |
| Total "No" Votes  | #9  | #                                     | #                                     |
| % of Yes Votes    | 71%   | %                                     | %                                     |

I hereby certify that this voter referendum was held in compliance with the requirements of N.J.S.A. 40A:14-85 and 86, and Title 19 as applicable:

|               |   |        |              |
|---------------|---|--------|--------------|
| Signature:    |  | Date:  | 09/22/18     |
| Printed Name: | Ann Peel  |        |              |
| Title:        | Commissioner-Treasurer  |        |              |
| Telephone:    | 732-725-5857  | Fax #: | 609-242-7375 |
| E-mail:       | Appeal7@optonline.net   |        |              |

Please return the within form to the Division within seven (7) calendar days of the election, along with a copy of the election ballot upon which the question was placed.

BALLOT No. \_\_\_\_\_

To be torn off by clerk.  
Fold to this line

**FIRE DISTRICT ELECTION BALLOT**  
**FIRE DISTRICT NO.4**  
**IN THE TOWNSHIP OF OLD BRIDGE**  
**COUNTY OF MIDDLESEX**

SATURDAY:  
*Sept. 27, 2018*

Polling Place  
Madison Park Firehouse  
3011 Cheesequake Road  
Parlin, NJ 08859

**VOTE YES OR NO ON THE FOLLOWING**

Shall the Commissioners of Fire District No. 4 be authorized to purchase a firetruck for an amount not exceeding \$525,000 and undertake lease purchase financing relative to the project?

YES

NO

*If you favor the appropriation printed below make a cross (x), plus(+) or check (f) in the square opposite the word "Yes"*

*If you are opposed thereto make a cross (x), plus(+) or check (f) in the square opposite the word "No"*

**NOTICE OF SPECIAL ELECTION FOR  
THE COMMISSIONERS OF FIRE DISTRICT NO. 4  
IN THE TOWNSHIP OF OLD BRIDGE, COUNTY OF MIDDLESEX**

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NOTICE is hereby given that the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, shall ask the legal voters of said Fire District on Saturday, September 22, 2018, between the hours of 2:00 p.m. and 9:00 p.m. or longer if necessary, to approve or disapprove the purchase of a firetruck for an amount not exceeding \$525,000.00 and undertake lease purchase financing relative to the project. Said voting shall take place at the Madison Park Firehouse, 3011 Cheesequake Road, Parlin, NJ.

By: The Commissioners of Fire District No. 4  
In the Township of Old Bridge, County of Middlesex

Listed below are the Businesses that the Special Election notices for the September 22, 2018 Election where posted in on Monday September 10, 2018

1. Madison Park Firehouse 3011 Cheesequake Rd.
2. TJs gas station 3100-3104 Bordentown Ave.
3. Auto Zone 358 Ernston road
4. Texas Road House 1000 Rt. 9 So.
5. Bubba 33's 1002 Rt.9 So.
6. Payless Shoes 1012 Rt. 9 So.
7. Mikes Pizza 1016 Rt.9 So.
8. Supercuts 1046 Rt 9 So.
9. Wingz N Thingz 1050 Rt. 9 So.
10. Advanced Auto Parts 1072 Rt. 9 So.

**THE COMMISSIONERS OF FIRE DISTRICT NO. 4  
IN THE TOWNSHIP OF OLD BRIDGE, COUNTY OF MIDDLESEX**

Resolution 25-18

**Adoption of Corrective Action Plan**

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WHEREAS, in accordance with the Single Audit Act, it is necessary for the Fire District to prepare a Corrective Action Plan as part of the annual audit process; and

WHEREAS, it is further required that all findings and recommendations contained in the audit report be addressed by the Chief Financial Officer of the Fire District by means of a Corrective Action Plan which will address the method of resolving any problems as set forth in the findings and recommendations of the audit report; and

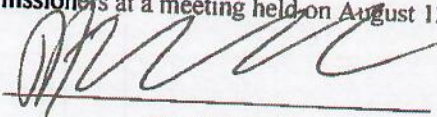
WHEREAS, said Corrective Action Plan is to be submitted to the Division of Local Government Services and placed on file with the Clerk or Secretary of the Fire District within 60 days from the date the audit is received by the fire district.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, as follows:

- (1) The Corrective Action Plan as attached is hereby adopted by the Fire District in accordance with applicable statutory laws or regulations.
- (2) A copy of same shall be forwarded to all appropriate parties.

**Certification**

I, David Kerchner, Secretary of the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on August 13, 2018.



David Kerchner, Secretary

The foregoing resolution was introduced by Commissioner Peel and it was seconded by Commissioner Donahue.

**RECORD OF VOTE**

| Members    | DONAHUE | GUARNERA | KERCHNER | PEEL | VAGTS |
|------------|---------|----------|----------|------|-------|
| Yes        | X       | X        | X        | X    | X     |
| No         |         |          |          |      |       |
| Not Voting |         |          |          |      |       |
| Absent     |         |          |          |      |       |

## CORRECTIVE ACTION PLAN

Board of Commissioners  
Fire District No. 4  
Township of Old Bridge

December 31, 2017

### **2017-001: Voucher Deficiency**

**Finding:** The District issued cash disbursements on vouchers that did not have the claimant's certification signed and other information was missing.

**Analysis:** The Board did not always get a fully completed voucher prior to release of payment.

**Corrective Action:** The Board will require a fully completed voucher prior to approval for payment.

**Implementation Date:** The corrective action will be implemented immediately.

### **2017-002: LOSAP Documentation**

**Finding:** The Board was unable to produce documentation originating the LOSAP plan.

**Analysis:** The Board was making LOSAP contributions based upon undocumented parameters.

**Corrective Action:** The Board will adopt a memorializing resolution to document their LOSAP Plan.

**Implementation Date:** The corrective action will be implemented May 14, 2018.

Board of Commissioners  
Fire District No. 4  
Township of Old Bridge

December 31, 2017

### **2017-003: Insufficient Documentation in Fire Bureau**

**Finding:** The Board does not maintain sufficient documentation and support for revenues collected by the Fire Bureau.

**Analysis:** The District's Fire Official did not maintain proper documentation required for the Fire Bureau.

**Corrective Action:** The Board will turn over the functions of the Fire Bureau to an adjoining Fire District.

**Implementation Date:** The corrective action was implemented before December 31, 2017.

### **2017-004: Over-expended Budget Lines**

**Finding:** The Board over-expended multiple budget lines.

**Analysis:** The Board did not prepare sufficient budget line transfers at year end.

**Corrective Action:** The Board will be more attentive to spending and planning for line item transfers.

**Implementation Date:** The corrective action will be implemented immediately.



RESOLUTION 24-18

WHEREAS, N.J.S.A.40A:5A-15 requires the governing body to each Fire District to cause an annual audit of its accounts to be made, and

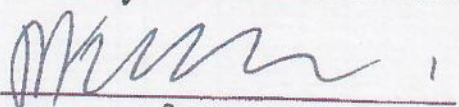
WHEREAS, the annual audit report for the fiscal year ended December 31, 2017 has been completed and filed with the appropriate parties pursuant to N.J.S.A.40A:5A-15, and

WHEREAS, N.J.S.A.40A:-17, requires the governing body of each District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations," in accordance with N.J.S.A.40A:5A-17,

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Old Bridge Fire Dist No 4 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2017, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations," and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by the certified true copy of this resolution.

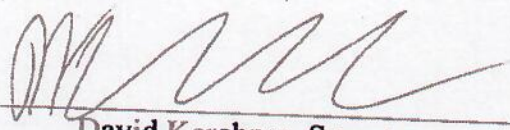
IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON August 13, 2018

  
Secretary

8/13/18  
Date

**Certification**

I, David Kerchner, Secretary of the Commissioners of Fire District No. 4 in the Township of Old Bridge, County of Middlesex, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on July 9, 2018

  
David Kerchner, Secretary

The foregoing resolution was introduced by Commissioner Guarnera and it was seconded by Commissioner Peel.

**RECORD OF VOTE**

| <b>Members</b>    | <b>DONAHUE</b> | <b>GUARNERA</b> | <b>KERCHNER</b> | <b>PEEL</b> | <b>VAGTS</b> |
|-------------------|----------------|-----------------|-----------------|-------------|--------------|
| <b>Yes</b>        | X              | X               | X               | X           | X            |
| <b>No</b>         |                |                 |                 |             |              |
| <b>Not Voting</b> |                |                 |                 |             |              |
| <b>Absent</b>     |                |                 |                 |             |              |