

STATE OF NEW JERSEY  
DEPARTMENT OF COMMUNITY AFFAIRS  
DIVISION OF LOCAL GOVERNMENT SERVICES  
BUREAU OF AUTHORITY REGULATION  
TRENTON, N.J.

CONDITIONAL CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved budget of the Old Bridge Township Fire District #4 for the fiscal year ending December 31, 2017 made a part hereof complies with the requirements of law and regulation except for the conditions noted below, and approval is given pursuant to N.J.S.A. 40A:5A-11 subject to the correction of such conditions.

1/9/17  
Date

By Christine M. Zepicchi  
Christine M. Zepicchi, Assistant Director  
Division of Local Government Services

CONDITIONS

Pursuant to N.J.S.A. 40A:5A-10 and 11 of the Local Authorities Fiscal Control Law and N.J.A.C. 5:31-2.1 et seq., each Authority in the State of New Jersey is required to submit a budget for each fiscal year to the Director of the Division of Local Government Services for review and approval. In accordance with these statutory and regulatory requirements, the Old Bridge Township Fire District #4 submitted its introduced budget for the fiscal year ending December 31, 2017 to the Director for review and approval. During the review of the 2017 budget for the Fire District, it was concluded that the Fire District would need to amend their budget and it was concluded that the Fire District is seeking a Referendum Restricted Fund Balance Release in the amount of \$90,000 to be voted on at the annual election on February 18, 2017.

The 2017 budget is approved pending the Budget Amendment and approval of the Referendum Restricted Fund Balance Release in the amount of \$90,000 on February 18, 2017.

When the Budget Amendment is passed by resolution, the Fire District should proceed as follows:

Upon the certification of the Budget Amendment by the Old Bridge Township Fire District #4, the Fire District may adopt the budget and submit two copies, including pages C-7 and C-8 (which refer to the adoption), to the Division for the Director's approval along with the certified Budget Amendment.

2017

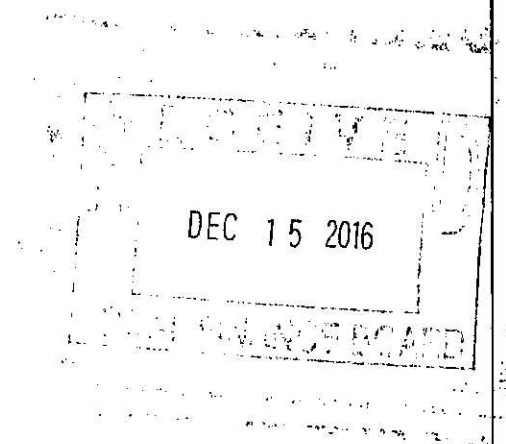
# Township of Old Bridge Fire District No. 4 Budget

<http://mpvfc.org/>

Department Of



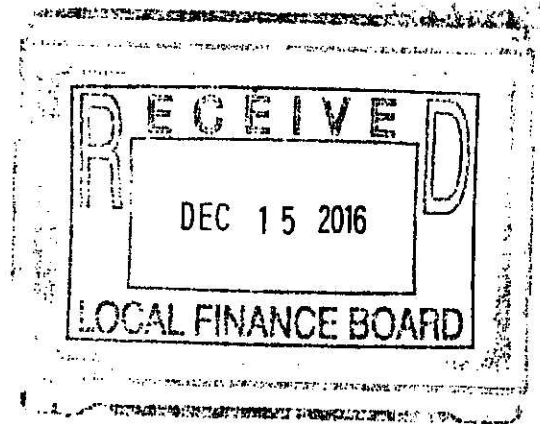
Community  
Affairs



Division of Local Government Services

# 2017 FIRE DISTRICT BUDGET

## Certification Section



2017

**TOWNSHIP OF OLD BRIDGE  
FIRE DISTRICT NO. 4 BUDGET**

**FISCAL YEAR: January 1, 2017 to December 31, 2017**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_



# 2017 PREPARER'S CERTIFICATION

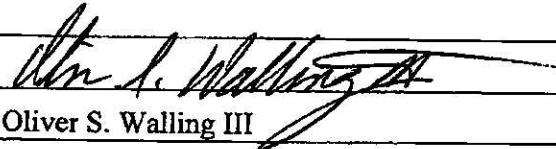
## TOWNSHIP OF OLD BRIDGE

### FIRE DISTRICT NO. 4 BUDGET

FISCAL YEAR: January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Oliver S. Walling III		
Title:	Accountant		
Address:	10 Allen Street Suite 3A Toms River, NJ 08753		
Phone Number:	732-244-2323	Fax Number:	732-244-1571
E-mail address:	owalling@koernercpa.com		

**2017 PREPARER'S CERTIFICATION  
OTHER ASSETS**

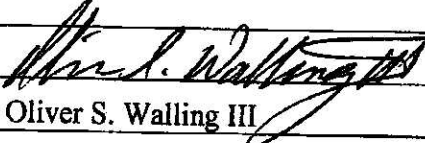
**TOWNSHIP OF OLD BRIDGE**

**FIRE DISTRICT NO. 4 BUDGET**

**FISCAL YEAR: January 1, 2017 to December 31, 2017**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	Oliver S. Walling III		
Title:	Accountant		
Address:	10 Allen Street Suite 3A Toms River, NJ 08753		
Phone Number:	732-244-2323	Fax Number:	732-244-1571
E-mail address:	owalling@koernercpa.com		

# 2017 APPROVAL CERTIFICATION

## TOWNSHIP OF OLD BRIDGE

### FIRE DISTRICT NO. 4 BUDGET

**FISCAL YEAR:** January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 12<sup>th</sup> day of December, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:	<i>Drew D. Vaghts</i>		
Name:	<i>DREW D. VAGHTS</i>		
Title:	<i>President BOFC DIST 4</i>		
Address:	3011 Cheesequake Road Parlin, NJ 08859		
Phone Number:	732-316-0078	Fax Number:	<i>609-242-7375</i>
E-mail address:	<i>drewvaghts@gmail.com</i>		

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

**Fire District's Web Address:** http://mpvfc.org/

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- N/A The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Ann B. Peel

Title of Officer Certifying compliance

Treasurer

Signature

Ann B. Peel

# 2017 FIRE DISTRICT BUDGET RESOLUTION OLD BRIDGE FIRE DISTRICT NO. 4

**FISCAL YEAR: January 1, 2017 to December 31, 2017**

WHEREAS, the Annual Budget for the Township of Old Bridge Fire District No. (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 12, 2016; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and includes a proposed public referendum in the amount of \$90,000 as an appropriation from restricted fund balance to be used as budget revenue; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$939,927, which includes an amount to be raised by taxation of \$588,503, and Total Appropriations of \$939,927; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 12, 2016 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 9, 2017.

  
(Secretary's Signature)

12-12-2016  
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Vagts	✓			
Peel	✓			
Kerchner	✓			
Donahue	✓			
Guamera	✓			

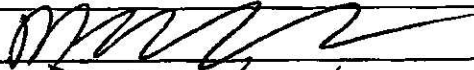
# 2017 ADOPTION CERTIFICATION

## TOWNSHIP OF OLD BRIDGE

### FIRE DISTRICT NO. 4 BUDGET

**FISCAL YEAR:** January 1, 2017 to December 31, 2017

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 9<sup>th</sup> day of January 2017.

Officer's Signature:			
Name:	DAVID KERCHNER		
Title:	SECRETARY		
Address:	3011 Cheesequake Road Parlin, NJ 08859		
Phone Number:	732-316-0078	Fax Number:	
E-mail address:			

# 2017 ADOPTED BUDGET RESOLUTION

## OLD BRIDGE FIRE DISTRICT NO. 4

**FISCAL YEAR: January 1, 2017 to December 31, 2017**

WHEREAS, the Annual Budget for the Township of Old Bridge Fire District No. (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 9, 2017; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and includes a proposed public referendum in the amount of \$90,000 as an appropriation from restricted fund balance to be used as budget revenue; and

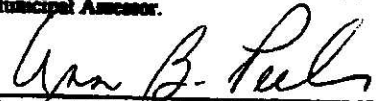
WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$874,927, which includes amount to be raised by taxation of \$588,503, and Total Appropriations of \$874,927; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 9, 2017 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017, is hereby adopted and, subject to the proposed referendum being approved by 50 percent of the voters, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$874,927, which includes amount to be raised by taxation of \$588,503, and Total Appropriations of \$874,927; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
\_\_\_\_\_  
(Secretary's Signature)  
TREASURER

1/9/2017  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Vagts	✓			
Poel	✓			
Kerchner	✓			
Donahoe	✓			
Guerra	✓			

**2017 FIRE DISTRICT BUDGET**

**Narrative and Information Section**



# 2017 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## OLD BRIDGE FIRE DISTRICT NO. 4

FISCAL YEAR: January 1, 2017 to December 31, 2017

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

The overall 2017 proposed Budget is increasing by \$1,332 (.1%) over the 2016 Budget; listed here are the increases and decreases greater than 10% over the 2016 amount:

- Total Fund Balance Utilized is decreasing by \$140,655 (48.4%), which is explained in detail in item #2 below.
- The SFSG Revenue and appropriation is decreasing by \$400 (23.2%)
- To Revenues Offset with Appropriations is increasing by \$144,000 (257.1%), which is attributed to the collection of a \$157,000 penalty in 2016.
- Commissioner compensation is being reduced by \$4,000.
- Administrative Expenses are increasing by \$7,000 (233.3%) for additional office expenses.
- Maintenance & Repairs expense is increasing by \$5,000 (11.1%), based on historical increases.
- Other Non-bondable Assets are increasing by \$54,000 (96.4%), which is attributed to the purchase of a new 2 wheel drive pickup truck for the Bureau.
- Cash Deficit from the Preceding Year is decreasing by \$121,310, which is explained in detail in item #6 below.
- Capital Appropriations is increasing by \$30,000 (100.0%), which is explained in detail in item #5 below.

2. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unrestricted Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The Amount to be Raised by Taxation is decreasing by \$1,613 (-.3%), with an assessed tax rate of \$.317 per \$100 of assessed valuation. The Board is utilizing \$90,000 of surplus to balance the budget, this a decrease over the 2016 Budget by \$140,655 (48%).

3. Include a statement explaining how the Fire District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The proposed 2017 Budget is in compliance with the Property Tax Levy Cap and the Board did not need to utilize any credits from their Levy Cap Bank.

4. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation.

The Board was not properly informed in prior years regarding the limitation of the use of capital funds. The Board is using \$90,000 of capital funds to reduce a portion of the cash deficit.

5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

In 2014 the Board entered into a lease agreement for the purchase of fire apparatus with annual payments of approximately \$36,400, with seven more annual payments remaining. The Board has appropriated for the for the principal and interest payments on the existing lease agreement. In addition, the Board is budgeting for capital purchases of \$60,000 in the 2017 proposed Budget. This is the down payment on air packs. The current inventory of air packs expire in 2017 and if they are not replaced the firefighters will not be permitted to respond to fire calls.

6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

The Board was unaware that capital funds could not be used to offset operating expense overages.

7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

N/A

8. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$185,860,939
Proposed Tax Rate per \$100 of Assessed Valuation	\$.317

9. Is the Fire District providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
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If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No		Yes	
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## FIRE DISTRICT CONTACT INFORMATION 2017

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	Old Bridge Fire District No. 4		
<b>Address:</b>	3011 Cheesequake Road		
<b>City, State, Zip:</b>	Parlin	NJ	08859
<b>Phone: (ext.)</b>	732-316-0078	<b>Fax:</b>	

<b>Preparer's Name:</b>	Oliver S. Walling III		
<b>Preparer's Address:</b>	10 Allen Street Suite 3A		
<b>City, State, Zip:</b>	Toms River	NJ	08753
<b>Phone: (ext.)</b>	732-244-2323	<b>Fax:</b>	732-244-1571
<b>E-mail:</b>	owalling@koerner CPA.com		

<b>Chairman:</b>	Drew Vagts		
<b>Phone: (ext.)</b>	732-316-0078	<b>Fax:</b>	
<b>E-mail:</b>			

<b>Secretary/Treasurer:</b>	Ann Peel, Treasurer		
<b>Phone: (ext.)</b>	732-316-0078	<b>Fax:</b>	
<b>E-mail:</b>			

<b>Name of Auditor:</b>	Rodney R. Haines, CPA, RMA		
<b>Name of Firm:</b>	Holman Frenia Allison, PC		
<b>Address:</b>	618 Stokes Road		
<b>City, State, Zip:</b>	Medford	NJ	08055
<b>Phone: (ext.)</b>	609-953-0612	<b>Fax:</b>	609-953-8443
<b>E-mail:</b>	rhaines@hfcpas.com		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## OLD BRIDGE FIRE DISTRICT NO. 4

FISCAL YEAR: January 1, 2017 to December 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? NO *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.*
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? YES *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? NO *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.*
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? NO
  - b. A family member of a current or former commissioner, officer, or employee? NO
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? NO*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use NO
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NO*If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)  
OLD BRIDGE FIRE DISTRICT NO. 4**

**FISCAL YEAR: January 1, 2017 to December 31, 2017**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."

**SEE ATTACHED**

- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? **YES**
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? **N/A** *If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.*
- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? **YES** *If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.*
- A. 1999
  - B. 12
  - C. 8
  - D. Automatic
  - E. \$13,000
  - F. The plan contractor annually reports to DCA.

**FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS**

**OLD BRIDGE FIRE DISTRICT NO. 4**

**FISCAL YEAR: January 1, 2017 to December 31, 2017**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.

Current Commissioners & Officers:	Compensation:	Other Public Compensation:
Drew Vagts, President	\$4,500	\$0
Michael Donahue, Vice-President	\$4,500	\$0
David Kerchner, Secretary	\$5,000	\$0
Ann Peel, Treasurer	\$5,000	\$0
Anthony Guarners, Commissioner	\$4,500	\$0

- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

N/A

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2015.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

Old Bridge Fire District #4  
Middlesex

Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Fire District (W-2/ 1099)			Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
				Commissioner	Former Officer	Base Salary/ Stipend								
1 Drew Vagts	President	10 X	Commissioner			\$ 4,500	\$ 4,500						\$ 4,500	
2 Michael Donahue	Vice President	10 X				4,500	4,500						4,500	
3 Ann Peel	Treasurer	10 X				5,000	5,000						5,000	
4 David Kerchner	Secretary	10 X				5,000	5,000						5,000	
5 Anthony Guarneri	Commissioner	10 X				4,500	4,500						4,500	
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
Total:						\$ 23,500	\$ 23,500						\$ 23,500	

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:



# Schedule of Health Benefits - Detailed Cost Analysis

Old Bridge Fire District #4  
Middlesex

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year					
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage	1		21,847		1	22,741	\$ -		#DIV/0!
Parent & Child									
Employee & Spouse (or Partner)									
Family	1		34,053		1	35,445	(1,392)	-3.9%	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							(9,235)	-10.7%	
Subtotal	2		47,650		2	48,951	(1,301)	-2.7%	
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0				0				#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0				0				#DIV/0!
<b>GRAND TOTAL</b>	<b>2</b>		<b>\$ 47,650</b>		<b>2</b>	<b>\$ 48,951</b>	<b>\$ (1,301)</b>		<b>-2.7%</b>

Is medical coverage provided by the SHBP (Yes or No)?  
 Is prescription drug coverage provided by the SHBP (Yes or No)?

YES  
YES





**2017 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:  
County:

Old Bridge Fire District #4  
Middlesex

**Levy Cap Calculation Summary**

2016 Adopted Budget - Amount to be Raised by Taxation	\$ 590,116
Cap Bank Available from 2014 (See Levy Cap Certification)	167
Cap Bank Available from 2015 (See Levy Cap Certification)	-
Cap Bank Available from 2016 (See Levy Cap Certification)	267
Cap Bank Used from 2014	
Cap Bank Used from 2015	
Cap Bank Used from 2016	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	185,748,039
New Ratables - Increase in Valuations (New Construction and Additions)	112,900
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.318
Projected Tax Rate based upon Proposed Levy	0.316635945

## 2017 Budget Summary

### Old Bridge Fire District #4 Middlesex

	<u>2017 Proposed Budget</u>	<u>2016 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 150,000	\$ 290,655	\$ (140,655)	-48.4%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	100	100	-	0.0%
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	1,324	1,724	(400)	-23.2%
Total Revenues Offset with Appropriations	<u>135,000</u>	<u>56,000</u>	<u>79,000</u>	141.1%
Total Revenues and Fund Balance Utilized	286,424	348,479	(62,055)	-17.8%
Amount to be Raised by Taxation to Support Budget	<u>588,503</u>	<u>590,116</u>	<u>(1,613)</u>	-0.3%
Total Anticipated Revenues	<u>874,927</u>	<u>938,595</u>	<u>(63,668)</u>	-6.8%
<b>APPROPRIATIONS</b>				
Total Administration	70,500	67,500	3,000	4.4%
Total Cost of Operations & Maintenance	405,685	460,045	(54,360)	-11.8%
Total Appropriations Offset with Revenue	135,000	56,000	79,000	141.1%
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	154,345	275,655	(121,310)	-44.0%
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	13,000	13,000	-	0.0%
Total Capital Appropriations	60,000	30,000	30,000	100.0%
Total Principal Payments on Debt Service	28,941	28,090	851	3.0%
Total Interest Payments on Debt	<u>7,455</u>	<u>8,305</u>	<u>(850)</u>	-10.2%
Total Appropriations	<u>874,927</u>	<u>938,595</u>	<u>(63,668)</u>	-6.8%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

## 2017 Revenue Schedule

Old Bridge Fire District #4  
Middlesex

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Fund Balance Utilized</b>				
Unrestricted Fund Balance	\$ -	\$ 15,000	\$ (15,000)	-100.0%
Restricted Fund Balance	150,000	275,655	(125,655)	-45.6%
<b>Total Fund Balance Utilized</b>	<b>150,000</b>	<b>290,655</b>	<b>(140,655)</b>	<b>-48.4%</b>
<b>Miscellaneous Anticipated Revenues</b>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	-	-	-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)	-	-	-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)	-	-	-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	-	-	-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)	-	-	-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)	-	-	-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)	-	-	-	#DIV/0!
Rental Income	-	-	-	#DIV/0!
<b>Total Miscellaneous Anticipated Revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Sale of Assets (List Individually)</b>				
Asset #1	-	-	-	#DIV/0!
Asset #2	-	-	-	#DIV/0!
Asset #3	-	-	-	#DIV/0!
Asset #4	-	-	-	#DIV/0!
<b>Total Sale of Assets</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Interest on Investments &amp; Deposits (List Accounts Separately)</b>				
Investment Account #1 - Amboy Bank	100	100	-	0.0%
Investment Account #2	-	-	-	#DIV/0!
Investment Account #3	-	-	-	#DIV/0!
Investment Account #4	-	-	-	#DIV/0!
<b>Total Interest on Investments &amp; Deposits</b>	<b>100</b>	<b>100</b>	<b>-</b>	<b>0.0%</b>
<b>Other Revenue (List in Detail)</b>				
Other Revenue #1	-	-	-	#DIV/0!
Other Revenue #2	-	-	-	#DIV/0!
Other Revenue #3	-	-	-	#DIV/0!
Other Revenue #4	-	-	-	#DIV/0!
<b>Total Other Revenue</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Operating Grant Revenue (List in Detail)</b>				
Supplemental Fire Service Act (P.L.1985,c.295)	1,324	1,724	(400)	-23.2%
Other Grant #1	-	-	-	#DIV/0!
Other Grant #2	-	-	-	#DIV/0!
Other Grant #3	-	-	-	#DIV/0!
Other Grant #4	-	-	-	#DIV/0!
Other Grant #5	-	-	-	#DIV/0!
<b>Total Operating Grant Revenue</b>	<b>1,324</b>	<b>1,724</b>	<b>(400)</b>	<b>-23.2%</b>
<b>Revenues Offset with Appropriations</b>				
<b>Uniform Fire Safety Act (P.L.1983,c.383)</b>				
Reserves Utilized	-	-	-	#DIV/0!
Annual Registration Fees	-	-	-	#DIV/0!
Penalties and Fines	75,000	-	75,000	#DIV/0!
Other Revenues	60,000	56,000	4,000	7.1%
<b>Total Uniform Fire Safety Act</b>	<b>135,000</b>	<b>56,000</b>	<b>79,000</b>	<b>141.1%</b>
<b>Other Revenues Offset with Appropriations (List)</b>				
Other Offset Revenues #1	-	-	-	#DIV/0!
Other Offset Revenues #2	-	-	-	#DIV/0!
Other Offset Revenues #3	-	-	-	#DIV/0!
Other Offset Revenues #4	-	-	-	#DIV/0!
<b>Total Other Revenues Offset with Appropriations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Total Revenues Offset with Appropriations</b>	<b>135,000</b>	<b>56,000</b>	<b>79,000</b>	<b>141.1%</b>
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 286,424</b>	<b>\$ 348,479</b>	<b>\$ (62,055)</b>	<b>-17.8%</b>

## 2017 Appropriations Schedule

Old Bridge Fire District #4  
Middlesex

	2017 Proposed Budget	2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<b>Administration - Personnel</b>				
Salary & Wages (excluding Commissioners)	\$ -	\$ -	\$ -	#DIV/0!
Commissioners	-	-	-	-
Fringe Benefits	23,500	27,500	(4,000)	-14.5%
<b>Total Administration - Personnel</b>	<b>23,500</b>	<b>27,500</b>	<b>(4,000)</b>	<b>-14.5%</b>
<b>Administration - Other (List)</b>				
Other Admin Expense #1 - Professional Fees	37,000	37,000	-	0.0%
Other Admin Expense #2 - Administrative Expenses	10,000	3,000	7,000	233.3%
Other Admin Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
<b>Total Administration - Other</b>	<b>47,000</b>	<b>40,000</b>	<b>7,000</b>	<b>17.5%</b>
<b>Total Administration</b>	<b>70,500</b>	<b>67,500</b>	<b>3,000</b>	<b>4.4%</b>
<b>Cost of Operations &amp; Maintenance - Personnel</b>				
Salary & Wages	70,530	114,000	(43,470)	-38.1%
Fringe Benefits	58,030	80,045	(22,015)	-27.5%
<b>Total Operations &amp; Maintenance - Personnel</b>	<b>128,560</b>	<b>194,045</b>	<b>(65,485)</b>	<b>-33.7%</b>
<b>Cost of Operations &amp; Maintenance - Other (List)</b>				
Other Operations & Maintenance Expense #1 - Insurance	70,000	65,000	5,000	7.7%
Other Operations & Maintenance Expense #2 - Maintenance & Repairs	50,000	45,000	5,000	11.1%
Other Operations & Maintenance Expense #3 - See Attached Schedules	101,000	101,000	-	0.0%
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1 - Firefighting Equipment	56,125	55,000	1,125	2.0%
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
<b>Total Operations &amp; Maintenance - Other</b>	<b>277,125</b>	<b>266,000</b>	<b>11,125</b>	<b>4.2%</b>
<b>Total Operations &amp; Maintenance</b>	<b>405,685</b>	<b>460,045</b>	<b>(54,360)</b>	<b>-11.8%</b>
<b>Appropriations Offset with Revenue - Personnel</b>				
Salary & Wages	46,784	-	46,784	#DIV/0!
Fringe Benefits	28,217	-	28,217	#DIV/0!
<b>Total Appropriations Offset with Revenue - Personnel</b>	<b>75,000</b>	<b>-</b>	<b>75,000</b>	#DIV/0!
<b>Appropriations Offset with Revenue - Other (List)</b>				
Other Expense #1 - Fire Prevention Bureau Expenses	60,000	56,000	4,000	7.1%
Other Expense #2	-	-	-	#DIV/0!
Other Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
<b>Total Appropriations Offset with Revenue - Other</b>	<b>60,000</b>	<b>56,000</b>	<b>4,000</b>	<b>7.1%</b>
<b>Total Appropriations Offset with Revenue</b>	<b>135,000</b>	<b>56,000</b>	<b>79,000</b>	<b>141.1%</b>
<b>Duly Incorporated First Aid/Rescue Squad Associations</b>				
Vehicles	-	-	-	#DIV/0!
Equipment	-	-	-	#DIV/0!
Materials & Supplies	-	-	-	#DIV/0!
<b>Total Duly Incorporated First Aid/Rescue Squad Associations</b>	<b>-</b>	<b>-</b>	<b>-</b>	#DIV/0!
<b>Emergency Appropriations &amp; Deferred Charges (List)</b>				
Emergency Appropriation #1	-	-	-	#DIV/0!
Emergency Appropriation #2	-	-	-	#DIV/0!
Emergency Appropriation #3	-	-	-	#DIV/0!
Deferred Charge #1 (cite statute)	-	-	-	#DIV/0!
Deferred Charge #2 (cite statute)	-	-	-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)	-	-	-	#DIV/0!
<b>Total Deferred Charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	154,345	275,655	(121,310)	-44.0%
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	13,000	13,000	-	0.0%
Total Capital Appropriations	60,000	30,000	30,000	100.0%
Total Principal Payments on Debt Service	28,941	28,090	851	3.0%
Total Interest Payments on Debt	7,455	8,305	(850)	-10.2%
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 874,927</b>	<b>\$ 938,595</b>	<b>\$ (63,668)</b>	<b>-6.8%</b>

**2017 APPROPRIATIONS SCHEDULE  
SUPPLEMENTAL SCHEDULES**

**Old Bridge Fire District #4  
Middlesex County**

<b>Cost of Operations - Operating</b>	<b><u>2,017</u></b>	<b><u>2,016</u></b>
EMS Supplies	4,000	4,000
Utilities	26,000	26,000
Rent	49,000	49,000
Fire Protection Services	12,000	12,000
Training	<u>10,000</u>	<u>10,000</u>
<b>Total Additional Cost of Operations Expense</b>	<b><u><u>101,000</u></u></b>	<b><u><u>101,000</u></u></b>

## 2017 Schedule of Salaries and Benefits

Old Bridge Fire District #4  
Middlesex

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2017 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2017 Proposed Budget Fringe Benefits
Position #1			\$					\$
Position #2								
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
<b>Total Administration</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2017 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2017 Proposed Budget Fringe Benefits
Position #2 - Firefighter	1	\$ 56,669	\$ 56,669		\$ 15,701	\$ 34,053	\$ 5,100	\$ 54,854
Position #3 - Firefighter	1	13,861	13,861		3,084	7,094	1,748	11,426
Position #4 - Employee Contribution						(8,250)		(8,250)
Position #5								
Position #6								
Position #7								
Position #8								
Position #9								
Position #10								
Position #11								
Position #12								
Position #13								
Position #14								
<b>Total Operation &amp; Maintenance</b>			\$ 70,530	\$ -	\$ 18,786	\$ 32,897	\$ 6,348	\$ 58,030

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2017 Proposed Budget Salary & Wages	PERS Contribution	PFRS Contribution	Employee Group Health Insurance	Other Fringe Benefits	2017 Proposed Budget Fringe Benefits
Position #1 - Fire Official	1	\$ 41,584	\$ 41,584		\$ 9,253	\$ 14,753	\$ 3,743	\$ 27,749
Position #2 - Per Diem Inspectors	1	5,200	5,200				468	468
Position #3								
Position #4								
Position #5								
Position #6								
Position #7								
Position #8								
<b>Total Offset by Revenue</b>			\$ 46,784	\$ -	\$ 9,253	\$ 14,753	\$ 4,211	\$ 28,217
<b>Total Administration, Operations &amp; Offset by Revenue</b>			\$ 117,314	\$ -	\$ 28,038	\$ 47,650	\$ 10,558	\$ 86,247



# 2017 Proposed Capital Budget

Old Bridge Fire District #4  
Middlesex

## CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2017 Proposed Budget	2016 Adopted Budget
		Approval	Date of Voter Approval			
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements						

## DOWN PAYMENTS (N.J.S.A. 40A:14-85)

List Project Separately	Asset Type	Date of Local Finance Board Approval		Affirmative Vote Percentage	2017 Proposed Budget	2016 Adopted Budget
		Approval	Date of Voter Approval			
Capital Improvement #1 Scott Packs w/Air System	Equipment		12/03/16	63%	\$ 60,000	
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments						
					60,000	
					60,000	
					\$ 60,000	30,000
					\$ 60,000	30,000

Total Capital Improvements & Down Payments  
**RESERVE FOR FUTURE CAPITAL OUTLAYS**  
**TOTAL CAPITAL APPROPRIATIONS**

Capital Appropriations Offset with Restricted Fund  
Capital Appropriations Offset with Grants  
Capital Appropriations Offset with Unrestricted Fund

\$ 60,000	
60,000	
\$ 60,000	\$ 30,000
60,000	30,000

# Debt Service Schedule - Principal

Old Bridge Fire District #4  
Middlesex

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2016)	2017	2018	2019	2020	2021	2022	Thereafter	Total Principal Outstanding
<b>General Obligation Bonds</b>												
General Obligation Bond #1												
General Obligation Bond #2												\$
General Obligation Bond #3												
General Obligation Bond #4												
<b>Total Principal - General Obligation Bonds</b>												
<b>Bond Anticipation Notes</b>												
BAN #1												
BAN #2												
BAN #3												
BAN #4												
<b>Total Principal - BANS</b>												
<b>Capital Leases</b>												
Capital Lease #1 - Apparatus				28,090	28,941	29,755	30,624	31,518	32,438	33,386	69,725	256,387
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
<b>Total Principal - Capital Leases</b>				28,090	28,941	29,755	30,624	31,518	32,438	33,386	69,725	256,387
<b>Intergovernmental Loans</b>												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
<b>Total Principal - Intergovernmental Loans</b>												
<b>Other Bonds or Notes Payable</b>												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
<b>Total Principal - Other Bonds or Notes</b>												
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>				<b>\$ 28,090</b>	<b>\$ 28,941</b>	<b>\$ 29,755</b>	<b>\$ 30,624</b>	<b>\$ 31,518</b>	<b>\$ 32,438</b>	<b>\$ 33,386</b>	<b>\$ 69,725</b>	<b>\$ 256,387</b>

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

# Debt Service Schedule - Interest

Old Bridge Fire District #4  
Middlesex

	Current Year (2016)	2017	2018	2019	2020	2021	2022	Thereafter	Total Interest Payments Outstanding
<b>General Obligation Bonds</b>									
General Obligation Bond #1									\$
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
<b>Total Interest - General Obligation Bonds</b>									
<b>Bond Anticipation Notes</b>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
<b>Total Interest Payments - BANs</b>									
<b>Capital Leases</b>									
Capital Lease #1 - Apparatus	8,305	7,455	6,641	5,772	4,878	3,958	3,011	3,102	34,817
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
<b>Total Interest Payments - Capital Leases</b>	8,305	7,455	6,641	5,772	4,878	3,958	3,011	3,102	34,817
<b>Intergovernmental Loans</b>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
<b>Total Interest Payments - Intergovernmental</b>									
<b>Other Bonds or Notes Payable</b>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
<b>Total Interest Payments - Other Bonds or Notes</b>									
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	\$ 8,305	\$ 7,455	\$ 6,641	\$ 5,772	\$ 4,878	\$ 3,958	\$ 3,011	\$ 3,102	\$ 34,817

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

## 2017 Fund Balance Reconciliation

### Old Bridge Fire District #4 Middlesex

#### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2016 (1)	\$ (344,516)
Less: Utilized in 2016 Adopted Budget	15,000
Proposed balance available	(359,516)
Estimated results of operations for the year ending December 31, 2016	275,655
Anticipated balance December 31, 2016	(83,861)
Less: Fund Balance utilized in 2017 Proposed Budget	(83,861)
Proposed balance after utilization in 2017 Proposed Budget	\$ (83,861)

#### RESTRICTED FUND BALANCE

Beginning balance January 1, 2016 (1)	\$ 400,000
Less: Utilized in 2016 Adopted Budget	275,655
Proposed balance available	124,345
Estimated results of operations for the year ending December 31, 2016	30,000
Anticipated balance December 31, 2016	154,345
Less: Restricted Fund Balance used in 2017 Proposed Budget for Capital Purposes	60,000
Less: Restricted Fund Balance released via Referendum Resolution	90,000
Proposed balance after utilization in 2017 Proposed Budget	\$ 4,345

(1) This line item must agree to audited financial statements.

# 2017 Referendums

## Old Bridge Fire District #4 Middlesex

Summary of Referendum Line Items	2017 Proposed Budget Amount Requested	2016 Final Budget
N/A		
<b>Total Referendum Line Items</b>	<b>\$ -</b>	<b>\$ -</b>

Tax Levy Requested minus Maximum Allowable Levy

\$ -

As this page is adjusted this amount changes, should = \$0

(For Reference Purposes Only - from Levy Cap Summary based on  
Information provided by the district- see instructions.)

Summary of Release of Restricted Fund Balance Referendum Line Items	2017 Proposed Budget Amount Requested	2016 Final Budget
Cash Deficit	\$ 90,000	\$ 275,655
<b>Total Release of Restricted Fund Balance</b>	<b>\$ 90,000</b>	<b>\$ 275,655</b>

## 2017 Levy Cap Summary

### Old Bridge Fire District #4 Middlesex

#### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	590,116
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		590,116
Plus: 2% Cap Increase		11,802
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>601,918</b>

#### Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		1
Allowable Pension Increases		-
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		1

Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	112,900
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.318	359

<b>ADJUSTED TAX LEVY</b>		<b>602,278</b>
Amount Utilized from Levy Cap Bank from 2014		-
Amount Utilized from Levy Cap Bank from 2015		-
Amount Utilized from Levy Cap Bank from 2016		-
Maximum Tax Levy Before Referendum		602,278
Amount Proposed for Levy Cap Referendum		-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>	<b>602,278</b>

#### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	588,503
Cap Bank Available from Prior Year (2014) for 2017 Budget		167
Cap Bank Available from Prior Year (2015) for 2017 Budget		-
Revised Cap Bank from Prior Year (2015) Available for 2018 Budget		-
Cap Bank Available from Prior Year (2016) for 2017 Budget		267
Revised Cap Bank from Prior Year (2016) Available for 2018 Budget		267
Cap Bank from Current Year (2017) Available for 2018 Budget		13,776
Cap Bank Available from 2017 for 2018 Budget	<b>\$</b>	<b>13,776</b>



## 2017 Levy Cap Exclusion Calculations

Old Bridge Fire District #4  
Middlesex

### PENSION CONTRIBUTION CALCULATION

2017 Proposed Budget PERS Contribution Appropriated	\$	-
2017 Proposed Budget PFRS Contribution Appropriated		28,038
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		9,253
Net 2017 Base Amount		18,786
2016 Adopted Budget PERS Contribution		-
2016 Adopted Budget PFRS Contribution		26,585
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2015 Base Amount		26,585
Pension Contribution Exclusion	\$	-

### LOSAP CALCULATION

2017 Proposed Budget LOSAP Appropriation	\$	13,000
2016 Adopted Budget LOSAP Appropriation		13,000
LOSAP Exclusion (+/-)	\$	-

### DEBT SERVICE CALCULATION

2016 Proposed Budget Total Debt Service Appropriation	\$	36,396
2015 Adopted Budget Total Debt Service Appropriation		36,395
Debt Service Exclusion	\$	1

### CAPITAL APPROPRIATION CALCULATION

2017 Proposed Budget Total Capital Appropriation	\$	60,000
2017 Proposed Budget Capital Appropriation Offset from Restricted Fund		60,000
2017 Proposed Budget Capital Appropriation Offset from Grant Revenue		-
2017 Base Amount		-
2016 Adopted Budget Total Capital Appropriation		30,000
2016 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2016 Adopted Budget Capital Appropriation Offset from Grant Revenue		-
2016 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2016 Base Amount		30,000
Capital Expenditure Exclusion	\$	-

### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2017	
2017 Proposed Budget Administration Health Insurance Appropriation	\$ -
2017 Proposed Budget Operations & Maintenance Health Insurance Appropriation	32,897
2017 Proposed Budget Group Health Insurance	32,897
2016 Adopted Budget Administration Health Insurance Appropriation	-
2016 Adopted Budget Operations & Maintenance Health Insurance Appropriation	43,200
2016 Adopted Budget Group Health Insurance	43,200
Net Increase (Decrease)	(10,303)
Net Increase Divided by 2016 Amount Budgeted = % Increase	0.00%
SFY 2017 State Health Average <del>2.4%</del> Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2016 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2016 Expended = 2017 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
2017 Increase in Appropriation	\$ -



**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/  
PARTIAL ASSESSMENTS**  
(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: Old Bridge Township

County: Middlesex

Fire District Code: F04

Total Number of Fire Districts: 4

**File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality**

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

\$ 185,748,039 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) minus the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). Do not include Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 112,900 (2a)

- \$ 0 (2b)

= \$ 112,900 (2c)

[Signature]  
Assessor Signature

10/11/16  
Date

**TAX COLLECTOR**

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

0.318 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3  
(N.J.S.A. 40A:4-45.45)

\$ 359.02 (4)

Dawn M. Swoboda  
Tax Collector Signature

10/11/16  
Date



State of New Jersey  
 Department of Community Affairs  
 Division of Local Government Services  
 Bureau of Authority Regulation  
 Fire District Levy Cap Certification for Fiscal Year 2017

Fire District: Old Bridge Township Fire District No. 4

Municipality: Parlin

County: Middlesex

FD-Code: 1209-04

**2016 Levy Cap Calculation Summary**

Maximum Allowable Amount to be Raised by Taxation: \$590,383  
 Amount to be Raised by Taxation: \$590,116

Active	By Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2016	\$267	\$0	\$0	\$0	\$267
	2015	\$0	\$72	\$0	\$0	\$0
	2014	\$167	\$0	\$0	\$0	\$167
<b>Levy Cap Bank Totals</b>		<b>\$434</b>	<b>\$72</b>	<b>\$0</b>	<b>\$0</b>	<b>\$434</b>

Expired	By Calendar Year	Allowable	Applied In	Used From	Expired	Available
	2013	\$148	\$0	\$72	\$76	\$0
	2012	\$0	\$1,395	\$0	\$0	\$0
	2011	\$2,497	\$0	\$1,395	\$1,102	\$0
<b>Levy Cap Bank Totals</b>		<b>\$2,645</b>	<b>\$1,395</b>	<b>\$1,467</b>	<b>\$1,178</b>	<b>\$0</b>

From: **Martin, Kyle** kyle.martin@bms.com  
Subject: **Madison Park Vehicle Inventory**  
Date: **December 8, 2015 at 10:17 PM**  
To: **appeal7@optonline.net**

Hi Ann,

Please find below an inventory of the Commissioner owned vehicles:

Vehicle ID Number	Year	Make / Model
Chief Vehicle 400	2013 <i>Kyle Martin</i>	Chevrolet Tahoe
Chief Vehicle 420	2006 <i>Ken McLoughlin</i>	Dodge Durango
Engine 407	2001	American LaFrance (Freight Liner) Pumper
Engine 402	2015	Spartan ERV Star Series Pumper
Brush 414	2001	Ford F-350 XLT Super Duty Truck
Fire Prevention 540	2012 <i>Frank Giacalone</i>	Chevrolet Silverado LS
Fire Prevention 541	2004 <i>Michael Nelson</i>	Ford Expedition

I hope this helps. Please feel free to let me know if you need any further information.

Thanks,

Kyle

This message (including any attachments) may contain confidential, proprietary, privileged and/or private information. The information is intended to be for the use of the individual or entity designated above. If you are not the intended recipient of this message, please notify the sender immediately, and delete the message and any attachments. Any disclosure, reproduction, distribution or other use of this message or any attachments by an individual or entity other than the intended recipient is prohibited.

**TOWNSHIP OF OLD BRIDGE**

**FIRE DISTRICT NO. 4**

**RESOLUTION NO. 17-1**

WHEREAS, the 2017 Budget of Old Bridge Fire District No. 4 was introduced on December 12, 2016, and

WHEREAS, the Board of Commissioners are desirous of amending said introduced budget, and

WHEREAS, amendments to the budget are permitted in accordance with N.J.A.C. 5:31-2.8, and

WHEREAS, no amendment to the budget shall become effective prior to approval by the Director of the Division of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Fire District No. 4 in the Township of Old Bridge in the County of Middlesex that the budget for the year ended December 31, 2017 is hereby amended as follows:

	<u>From</u>	<u>To</u>
<b>ANTICIPATED REVENUES</b>		
UNIFORM FIRE SAFETY ACT (P.L. 1983,c.383)		
Penalties and Fines	\$ 140,000	\$ 75,000
<b>TOTAL UNIFORM FIRE SAFETY ACT</b>	<b>\$ 200,000</b>	<b>\$ 135,000</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 939,927</b>	<b>\$ 874,927</b>

**APPROPRIATIONS OFFSET WITH REVENUES**

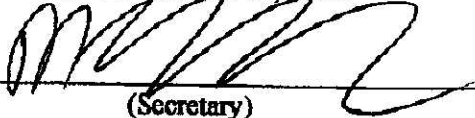
Other Assets, Non-Bondables #1 -- Fire Bureau Truck	\$ 65,000	\$ 0
<b>TOTAL APPROPRIATIONS OFFSET WITH REVENUES</b>	<b>\$ 125,000</b>	<b>\$ 60,000</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 939,927</b>	<b>\$ 874,927</b>

BE IT FURTHER RESOLVED that this resolution is adopted prior to the public hearing and adoption of the 2017 Budget.

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is hereby requested to approve this amendment in accordance with N.J.A.C. 5:31-2.8.

Member	Aye	Nay	Abstain	Absent
Vagts	✓			
Peel	✓			
Kerchner	✓			
Donahue	✓			
Guarnera	✓			

It is hereby certified that this is a true copy of a resolution amending the budget as introduced by the Board of Fire Commissioners on December 12, 2016.

Certified by  on 1/9/17  
(Secretary) (Date Certified)

**TOWNSHIP OF OLD BRIDGE BOARD OF COMMISSIONERS  
FIRE DISTRICT NO. 4**

**RELEASE OF RESTRICTED FUND BALANCE REFERENDUM  
RESOLUTION #**

**RESOLUTION BY THE BOARD OF COMMISSIONERS OF FIRE DISTRICT 4 OF THE  
TOWNSHIP OF OLD BRIDGE IN THE COUNTY OF MIDDLESEX AND STATE OF NEW  
JERSEY AUTHORIZING A REFERENDUM TO APPROVE THE USE OF RESTRICTED FUND  
BALANCE ON FEBRUARY 18, 2017**

**WHEREAS**, the Board of Commissioners of Fire District Number 4 in the Township of Old Bridge, in the County of Middlesex has previously appropriated funds to be used for capital improvement purposes and such funds are held as Restricted Fund Balance; and,

**WHEREAS**, the Board of Commissioners of Fire District Number 4 in the Township of Old Bridge, in the County of Middlesex has determined that \$90,000 of its Restricted Fund Balance is not needed for such capital purposes as this time; and,

**WHEREAS**, the Board of Commissioners of Fire District Number 4 in the Township of Old Bridge, in the County of Middlesex finds it advisable and necessary to release \$90,000 of Restricted Fund Balance and to use said amount as a general revenue in the district's 2017 budget to provide and maintain essential district services for the residents of the district; and,

**WHEREAS**, this additional amount will be appropriated for the purposes set forth below, increasing the total appropriation for each such purpose from what would otherwise be appropriated:

Line item name	Amount for referendum
Cash Deficit	\$90,000
(insert additional rows as necessary)	

**NOW, THEREFORE BE IT RESOLVED**, that the question to be placed on the ballot shall be as follows:

"Shall the Board of Commissioners of Fire District Number 4 in the Township of Old Bridge be authorized to appropriate from its restricted Fund Balance in its 2017 Fire District annual budget, \$90,000?"

Yes

No

**INTERPRETIVE STATEMENT**

A "yes" vote will authorize the Board of Commissioners of the fire district to adopt the budget that was approved by the Board that includes appropriating \$90,000 of Restricted Fund Balance. Because the funds were previously restricted for capital purposes, this amount can be included in the budget when approved by referendum of the voters.

The following are those line items to which the increases apply:

Accumulated Cash Deficit

If referendum is approved (a "yes" vote), the budget will include this amount.

A "no" vote means that the Board of Commissioners must adopt the budget by reducing the appropriations described above.

The Board has a cash deficit due to utilizing capital funds for operating expenses. This does not affect the taxpayers because the "yes" vote merely allows the Board to officially utilize capital funds that have been previously spent.

**BE IT FURTHER RESOLVED**, that said referendum be, and the same is scheduled for February 18, 2017, between the hours of 2:00 and 9:00 p.m., prevailing time, in the manner provided by statute; and,

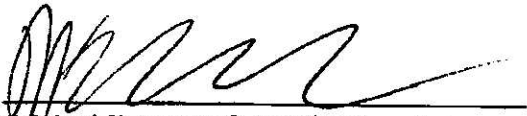
**BE IT FURTHER RESOLVED**, that the budget of the Board of Commissioners of Fire District 4 of the Township of Old Bridge for 2017 is hereby authorized to be published in the *Homes News* and *Star Ledger*; and,

**BE IT FURTHER RESOLVED**, that a public hearing on the budget will be held at the 3011 Cheesequake Road, Parlin, NJ 08859 on January 9, 2017 at 7:00 pm at which time and place objections to said budget may be presented by taxpayers or other interested parties; and,

**BE IT FURTHER RESOLVED**, that the introduced budget is herewith amended as to form as necessary to reflect this resolution; and,

**BE IT FURTHER RESOLVED**, that two (2) certified copies of this Resolution, shall be transmitted to the Director of the Division of Local Government Services, within 3 days after adoption with the recorded vote included thereon as required by N.J.S.A. 40A:4-5.

I, Anthony Guarnera, Secretary/Clerk of the Board of Fire Commissioners for Fire District No. 4, Township of Old Bridge, County of Middlesex, State of New Jersey, do hereby certify the above to be a true and correct copy of a resolution adopted by the Board of Fire Commissioners at the meeting of that body held December 12, 2016.



Original Signature & Certification of above resolution

By Board Secretary

NAME	AYE	NAY	ABSTAIN	ABSENT
Ann B. Peel	✓			
Drew Vagts	✓			
<del>John Watkins Sr.</del>				
Anthony Guarnera	✓			
Mike Donahue	✓			
DAVID KERCHNER	✓			

**FIRE DISTRICT SPECIAL MEETING  
(N.J.S.A. 40A:14-84)  
RESULTS CERTIFICATION**

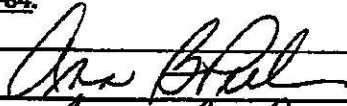
Please attach a copy of the Fire District Notice and Affidavit of Special Meeting Posting to this form when it is submitted.

Municipality:	OLD BRIDGE	Fire District #:	4
County:	MIDDLESEX		

**OTHER REFERENDUM QUESTIONS**

	CAPITAL PROJECTS (N.J.S.A. 40A:14-84)		
	Capital #1 Description of Project:	Capital #2 Description of Project:	Capital #3 Description of Project:
Amount	\$ 300,000	\$	\$
Total Votes	# 41	#	#
Total "Yes" Votes	# 26	#	#
Total "No" Votes	# 15	#	#
% of Yes Votes	%	%	%

It is hereby certified that this referendum (special meeting) complies with the requirements of law pursuant to N.J.S.A. 40A:14-84:

Signed Certification:		Date:	1/4/17
Printed Name:	ANN B. PEEL		
Title:	TREASURER		
Telephone:	732-721-7520	Fax:	
E-mail:	APPEAL@CAPTONLINE.NET		

Please return the results to the Division within one week of the meeting to [authoritiesunit@dca.nj.gov](mailto:authoritiesunit@dca.nj.gov) or:

Bureau of Authority Regulation  
101 South Broad Street  
P.O. Box 803  
Trenton, NJ 08625-0803  
Fax: (609) 984-7388