

Madison Park Board of Fire Commissioners

District 4, Old Bridge, New Jersey

March 2021

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, March 8, 2021. Board President, Drew Vagts, called the meeting to order at 7:00PM. The pledge of allegiance and a moment of silence were observed.

Adequate notice of this meeting of the Old Bridge Fire District #4 Board of Fire Commissioners has been provided in accordance with the Open Public Meeting Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Old Bridge Municipal Clerk, giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger newspapers.

In attendance were President Drew Vagts, Commissioners, Anthony Guarnera, Patricia Guarnera, Michael Donahue and Ann Peel and 5 members of the public.

Secretary's Report

February minutes

Motion to accept minutes made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes: Yes 5 (A. Guarnera, P. Guarnera, Peel, Vagts, Donahue)

Treasurers Report- Commissioner Peel

Commissioner Peel presented monthly report and bills to be paid.

Total Cash on Hand

Regular Checking-	\$441,104.29
Reserves-	\$272,213.46
Total Cash on Hand-	\$713,417.75

Motion to accept Treasurers report and pay monthly bills made by- Commissioner Donahue

Seconded by- Commissioner P. Guarnera

Votes- Yes (A. Guarnera, P. Guarnera, Vagts, Donahue) Abstain- 1 (Peel)

Budget was approved by DCA

Insurance Report- Commissioner Donahue

Audiit is underway

Equipment Report- Commissioner A. Guarnera

Commissioner A. Guarnera gave update on

07 was serviced.

Everything we needed fixed has been resolved

Ladder still has a small issue- will send back

Pump test will be in April

All services being paid for through credit

Chiefs Report- Chief Mike Greaves

Report given by Chief Mike Greaves- see attached

Bureau of Fire Prevention Report- Tom Hart

No report

Correspondence Report- Commissioner P. Guarnera

Need to change FEMA point of contact. Mike Donahue is now point of contact. Will discuss with Mike Greaves about any COVID related covered expenses through FEMA.

Under COVID look at upgrading Heating and Air conditioner for better air flow. See if FEMA will cover.

Upped age to come in as certified firefighters and info sent to us about Junior program. Can always

Old Business

Wells Fargo- contract sent. Wells Fargo accepting final check and we can dispose of equipment. We don't have to send it back.

LOSAP- received new rules and regulations. Rock and Ann will work on it to get money in accounts.

Absolute vouchers have used. Need to send emails to all board members when items are done. We had discussed all items in meetings previously.

Going forward email entire board on all truck issues.

Also going forward all members are copied in all emails.

Shipping container is here. No additional insurance. Get everything in the container. Need to borrow a tow truck to move equipment. In the works to do one weekend.

A & K everything sent for approval for plow and salter. Can move forward to order that.

Solar panels- Mike Donahue will call Rich to call company tomorrow.

New Business

Will call Peg Wolff to work election.

Mail in notices have changed. County will put out at their expense to correct.

Set up Zoom account for Fire Department – Patty will do.

Motion to create Zoom Account made by- Commissioner Donahue

Seconded by- Commissioner A. Peel

Votes- Yes (A. Guarnera, P. Guarnera, Vagts,)

Ann buy a clock

Need new ID card maker. Ours has been broken for awhile. Have one that goes with our keypads. 4 year warranty, 100 cards, 250 prints. \$2464.64 with tax. This is from Alpha card.

Motion to buy ID Makerr made by- Commissioner Donahue

Seconded by- Commissioner P. Guarnera

Votes- Yes (A. Guarnera, Peel,, Vagts,)

Public Portion

None

Closed Session

Motion to go into Closed Session made by- Commissioner Donahue (Resolution 21—04)

Seconded by- Commissioner A. Peel

Votes- Yes 5 (A. Guarnera, P. Guarnera, Vagts)

Motion to adjourn meeting made by- Commissioner Donahue

Seconded by- Commissioner A. Guarnera

Votes- Yes 5 (P. Guarnera, Peel, Vagts)

Adjourned at 8:06PM

NEXT MEETING TO BE HELD ON MONDAY, April 12 at 7PM

Respectfully Submitted,

Patricia Guarnera

Patricia Guarnera
Recording Secretary

MADISON PARK VOLUNTEER FIRE COMPANY
CHIEF'S REPORT
Feb-21

Fires

Brush Fire (Open Burning)	0	Car Fire	1
Dumpster Fire (Garbage Can)	0	Eletrical Fire	0
Structure Fire (Dryer,Kitchen)	0	(Wires Arching/Down-Transformer)	

Alarms

CO Alarm	1	Fire Alarm (Waterflow/False Alarm)	4
General Alarm	0	Mutual Aid (Stand by-Fast team)	0
Notification Only	0	MVA (Extracation)	0
(Transco, Tones In Error)			
Weather Related	0		

OTHERS

All Other	0
(Smell of burning/gas, Smoke Condition, Unattending cooking, Gas Leak, Spill, LZ Flood, Fluid Leaking, Spill-Oil/Gas)	

TOTAL ALARMS	6
TOTAL DRILLS	0
TOTAL WORK DETAIL'S	1
TOTAL MISC EVENTS	1
TOTAL MEETING	1

TOTAL ALARM HOURS	24:30:00
TOTAL DRILLS HOURS	0:00:00
TOTAL DETAIL HOURS	28:00:00
TOTAL MISC HOURS	28:00:00
TOTAL MEETING HOURS	14:00:00

TOTAL MONTLY EVENTS	9
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TOTAL MONTHLY HOURS	94:30:00
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REMARKS

6:12 PM

Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

04/12/21

Cash Balance Report

Accrual Basis

As of April 12, 2021

	Apr 12, 21	
	Debit	Credit
1010 · Amboy National Bank 822	357,159.95	
1020 · Amboy Reserve Fund-283	272,313.46	
TOTAL	629,473.41	0.00

Treasurer Report

As of April 12, 2021

Type	Date	Num	Name	Amount
1010 · Amboy National Bank 822				
Bill Pmt -Check	04/12/2021	14470	A&K Equipment Co.	-7,120.00
Bill Pmt -Check	04/12/2021	14471	Action Uniform Co.	-681.00
Bill Pmt -Check	04/12/2021	14472	AmTrust North America	-1,699.00
Bill Pmt -Check	04/12/2021	14473	Barry's Automotive	-190.00
Bill Pmt -Check	04/12/2021	14474	Bridge Auto Supply	-161.08
Bill Pmt -Check	04/12/2021	14475	Clean Air Company	-477.44
Bill Pmt -Check	04/12/2021	14476	Commerce Bank	-36,396.39
Bill Pmt -Check	04/12/2021	14477	Electronic Measurement Labs	-1,171.00
Bill Pmt -Check	04/12/2021	14478	Infinately Virtual	-1,822.93
Bill Pmt -Check	04/12/2021	14479	JCP & L	-227.75
Bill Pmt -Check	04/12/2021	14480	Lane Biviano, Esq., LLC	-3,196.25
Bill Pmt -Check	04/12/2021	14481	Madison Park Vol. Fire Co.	-3,750.00
Bill Pmt -Check	04/12/2021	14482	New JerseyLabor Law Poste...	-99.50
Bill Pmt -Check	04/12/2021	14483	NJR Clean Energy Ventures	-182.64
Bill Pmt -Check	04/12/2021	14484	Old Bridge Township	-235.20
Bill Pmt -Check	04/12/2021	14485	Optimum	-287.04
Bill Pmt -Check	04/12/2021	14486	Penguin Management, Inc.	-720.00
Bill Pmt -Check	04/12/2021	14487	PSE&G	-1,463.54
Bill Pmt -Check	04/12/2021	14488	Seacoast Accounting, LLC	-1,850.00
Bill Pmt -Check	04/12/2021	14489	Treasurer, State of NJ	-30.00
Bill Pmt -Check	04/12/2021	14490	Verizon	-578.04
Bill Pmt -Check	04/12/2021	14491	Verizon Wireless	-406.12
Bill Pmt -Check	04/12/2021	14492	VFIS	-6,392.00
Bill Pmt -Check	04/12/2021	14493	Witmer Public Safety	-6,560.00
Bill Pmt -Check	04/12/2021	14494	Richard Braslow Esq	-1,443.00
Total 1010 · Amboy National Bank 822				-77,139.92
TOTAL				-77,139.92

Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

04/12/21

Profit & Loss Budget vs. Actual

Accrual Basis

January 1 through April 12, 2021

	Jan 1 - Apr 12, 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4040 · Amount Raised by Taxation	151,023.50	615,179.39	-464,155.89
4050 · Interest	14.45	600.00	-585.55
4060 · Miscellaneous Income	1.08	0.00	1.08
4070 · Grant Fund	0.00	1,323.00	-1,323.00
Total Income	<u>151,039.03</u>	<u>617,102.39</u>	<u>-466,063.36</u>
Gross Profit	151,039.03	617,102.39	-466,063.36
Expense			
ADMINISTRATIVE/OFFICE			
6017 · Office Supplies	824.50	15,000.00	-14,175.50
Total ADMINISTRATIVE/OFFICE	<u>824.50</u>	<u>15,000.00</u>	<u>-14,175.50</u>
CHIEF'S FUND/TRAINING			
6020 · Training	108.00	12,500.00	-12,392.00
Total CHIEF'S FUND/TRAINING	<u>108.00</u>	<u>12,500.00</u>	<u>-12,392.00</u>
FRINGE BENEFITS			
6070 · Benefits-Health	0.00	20,000.00	-20,000.00
Total FRINGE BENEFITS	<u>0.00</u>	<u>20,000.00</u>	<u>-20,000.00</u>
MAINTENANCE & REPAIR			
6091 · Bldg. & Maint	3,325.00	0.00	3,325.00
6092 · Call Notification	720.00	0.00	720.00
6093 · Equipment Maintenance	3,651.62	0.00	3,651.62
6095 · Vehicle Maintenance			
TRUCK NO.	1,138.51	0.00	1,138.51
Total 6095 · Vehicle Maintenance	<u>1,138.51</u>	<u>0.00</u>	<u>1,138.51</u>
MAINTENANCE & REPAIR - Other	<u>0.00</u>	<u>50,000.00</u>	<u>-50,000.00</u>
Total MAINTENANCE & REPAIR	<u>8,835.13</u>	<u>50,000.00</u>	<u>-41,164.87</u>
SUPPLIES			
6121 · EMS Supplies	0.00	4,000.00	-4,000.00
6122 · Fuel	618.79	0.00	618.79
Total SUPPLIES	<u>618.79</u>	<u>4,000.00</u>	<u>-3,381.21</u>
6035 · COMMISSIONERS STIPEND	0.00	30,000.00	-30,000.00
6036 · Commissioner-Fringe Benefits	0.00	2,700.00	-2,700.00
6040 · EQUIPMENT			
6041 · Gear	2,051.00	0.00	2,051.00
6040 · EQUIPMENT - Other	12,310.00	80,000.00	-67,690.00
Total 6040 · EQUIPMENT	<u>14,361.00</u>	<u>80,000.00</u>	<u>-65,639.00</u>
6062 · Fire Protection Services	0.00	30,000.00	-30,000.00
6080 · INSURANCE			
6081 · Workers comp.	4,167.00	0.00	4,167.00
6080 · INSURANCE - Other	13,852.66	60,000.00	-46,147.34
Total 6080 · INSURANCE	<u>18,019.66</u>	<u>60,000.00</u>	<u>-41,980.34</u>
6100 · PROFESSIONAL SERVICES			
6101 · Legal expenses	7,067.75	0.00	7,067.75
6103 · Accounting	3,100.00	0.00	3,100.00
6100 · PROFESSIONAL SERVICES - Other	0.00	35,000.00	-35,000.00
Total 6100 · PROFESSIONAL SERVICES	<u>10,167.75</u>	<u>35,000.00</u>	<u>-24,832.25</u>
6110 · SPACE RENTAL	15,000.00	45,000.00	-30,000.00

Board of Fire Commissioners Twp of Old Bridge Fire Dist #4

04/12/21

Profit & Loss Budget vs. Actual

Accrual Basis

January 1 through April 12, 2021

	Jan 1 - Apr 12, 21	Budget	\$ Over Budget
6130 · Utilities			
6131 · Optimum	861.12	0.00	861.12
6132 · JCP&L	594.78	0.00	594.78
6133 · PSE&G	3,156.11	0.00	3,156.11
6134 · Telephone	1,757.76	0.00	1,757.76
6135 · Solar Lease Program	596.35	0.00	596.35
6130 · Utilities - Other	0.00	26,000.00	-26,000.00
Total 6130 · Utilities	6,966.12	26,000.00	-19,033.88
Total Expense	74,900.95	410,200.00	-335,299.05
Net Ordinary Income	76,138.08	206,902.39	-130,764.31
Other Income/Expense			
Other Expense			
6082 · LOSAP	0.00	20,000.00	-20,000.00
6150 · Res for future capital outlay	0.00	20,000.00	-20,000.00
6160 · TRUCK LEASE	106,902.21	89,331.38	17,570.83
6161 · Interest Expense	0.00	17,571.01	-17,571.01
9007 · Utility Vehicle Capital	0.00	60,000.00	-60,000.00
Total Other Expense	106,902.21	206,902.39	-100,000.18
Net Other Income	-106,902.21	-206,902.39	100,000.18
Net Income	-30,764.13	0.00	-30,764.13