

**Madison Park Board of Fire Commissioners**

**District 4, Old Bridge, New Jersey**

**June 2020**

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, June 8, 2020. Board President, Drew Vagts, called the meeting to order at 7:05PM. The pledge of allegiance and a moment of silence were observed.

Adequate notice of this meeting of the Old Bridge Fire District #4 Board of Fire Commissioners has been provided in accordance with the Open Public Meeting Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Old Bridge Municipal Clerk, giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger newspapers.

In attendance were President Drew Vagts, Commissioners Michael Donahue, Anthony Guarnera, Patricia Guarnera and Ann Peel and 4 members of the public.

**Secretary's Report**

May minutes

Motion to accept minutes made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes: Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

**Treasurers Report- Commissioner Peel**

Commissioner Peel presented monthly report and bills to be paid.

Total Cash on Hand

Regular Checking-	\$551,914.41
Reserves-	\$121,121.70
Total Cash on Hand-	\$673,036.11

Motion to accept Treasurers report and pay monthly bills made by- Commissioner Donahue

Seconded by- Commissioner P. Guarnera

Votes- Yes 4 (Donahue, A. Guarnera, P. Guarnera, Vagts) Abstain- 1 (Peel)

**Insurance Report- Commissioner Donahue**

Nothing to report

**Equipment Report- Commissioner Guarnera**

Chiefs vehicle, 400, needed 2 new tires

Fire Police equipment to be ordered

New shelving units \$315 each, will purchase 3. Expense not to exceed \$1,000

15 cases of water

Air conditioning in 410 needs recharging

E-One will have pictures by Friday (sheet metal cuts). Start of new truck 36 days past due, penalty assessed to E-One is \$9,000.

**Chiefs Report- Chief Keith Scheetz**

Report given by Chief Scheetz. See attached

**Bureau of Fire Prevention Report- Tom Hart**

No report

**Correspondence Report- Commissioner P. Guarnera**

Insurance letter regarding COVID-19, 90 day grace period

## **Old Business**

Commissioner A. Guarnera discussed buying new Chief/Utility Vehicle. Vehicle not to exceed \$45,000 (lights, radios, lettering included) Previously voted on by the public and budgeted for 2020.

Motion to purchase new Chief/Utilities Vehicle, not to exceed \$45,000 made by –  
Commissioner Donahue

Seconded by- Commissioner A. Guarnera

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Commissioners asked about old pagers. MD Radios has old pagers. Rich Braslow has reached out the MD Radios with no response, will reach out again

Commissioner Peel asked about Target Solutions. Rich Braslow reported there was no response from letter sent to company, he will send another letter

Rich Braslow discussed delayed payments from municipalities. Municipalities must make application to DCA to defer tax payments to fire districts. DCA director has limited time to review and make decision

## **New Business**

Commissioner Peel discussed electronic bill pay. Rich Braslow stated, DCA is expanding list of bills that can be paid online

Commissioner P. Guarnera discussed a new printer for Commissioner's office. Approved to purchase new printer not to exceed \$500.00

Chief Scheetz discussed computer and server issues in fire house. Quotes are needed for new computers and server. Laptop will be purchased in the meantime

Motion to purchase new laptop for Chief's use, not to exceed \$1,000.00 made by-  
Commissioner Donahue

Seconded by- Commissioner P. Guarnera

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

**Public Portion**

None

**Closed Session**

Resolution 20-“Closing Meeting Pursuant to Open Public Meeting Act”

Start time 8:12PM

Motion to enter in to closed session made by- Commissioner A. Guarnera

Seconded by- Commissioner Donahue

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Board discussed vehicles and equipment

Motion to end closed session made by- Commissioner P. Guarnera

Seconded by- Commissioner A. Guarnera

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Conclude closed session End Time 8:23PM

Motion to adjourn meeting made by- Commissioner Donahue

Seconded by- Commissioner P. Guarnera

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Adjourned at 8:25PM

NEXT MEETING TO BE HELD ON MONDAY, JULY 13, 2020 at 7PM

Respectfully Submitted,

Eileen Marcinczyk  
Recording Secretary

