

Madison Park Board of Fire Commissioners

District 4, Old Bridge, New Jersey

April 2019

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, April 8, 2019. Board President, Drew Vagts, called the meeting to order at 7:00PM. The pledge of allegiance and a moment of silence were observed.

Adequate notice of this meeting of the Old Bridge Fire District #4 Board of Fire Commissioners has been provided in accordance with the Open Public Meeting Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Old Bridge Municipal Clerk, giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger newspapers.

In attendance were President Drew Vagts, Commissioners Michael Donahue, Anthony Guarnera, Patricia Guarnera and Ann Peel, Richard Braslow, attorney for the Board, and 5 members of the public.

Secretary's Report

March minutes

Motion to accept minutes made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes: Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Treasurers Report- Commissioner Peel

Commissioner Peel presented monthly report and bills to be paid (See attached).

Total Cash on Hand

Regular Checking-	\$259,199.59
Fire Prevention-	\$0
FP Penalty-	\$0
Reserves-	\$120,315.60
Total Cash on Hand-	\$379,515.19

Motion to accept Treasurers report and pay monthly bills made by- Commissioner Donahue

Votes- Yes 4 (Donahua, A. Guarnera, P. Guarnera, Vagts) Abstain- 1 (Peel)

Commissioner Peel stated that the Fire Prevention and Fire Prevention Penalty accounts have been closed and funds were transferred to the Reserve account.

Insurance Report- Commissioner Donahue

Commissioner Donahue reported that bonding is still an issue.

Commissioner Donahue also reported that driver abstracts will start to get done. Chief Alfrey submitted copies of driver's licenses for 25 of its members.

Equipment Report- Commissioner Guarnera

Hose testing needs to be done. Cost \$2,354.80

Voucher for new ladder truck sent to Absolute. Check is not required at this time.

Chiefs Report- Chief Tom Alfrey

Report given by Chief Alfrey. See attached

Chief Alfrey reported that locker project is moving along.

Bureau of Fire Prevention Report- Chief Alfrey

Report given by Chief Alfrey. Report prepared by Tom Hart, Fire Marshal for District #4. See attached

Correspondence Report- Commissioner P. Guarnera

Letter received from Chief Alfrey requesting new fire department member, Zackery Lopez, be added to the Fire District's insurance policy.

Letter received from Local Finance Board. Commissioners correspondence needed.

Old Business

Commissioner Donahue had representative, Lynda Joy, from Access Health Systems to present medical questionnaire and physical options. Access Health can come to fire house and do all members in one night. Basic package includes medical questionnaire, physical, hearing, vision and pulmonary function test. Upon review by a medical professional, fire fighters will be classified into (4) different categories. Basic package is \$120.00 per person. Commissioner A. Guarnera suggested looking into other options. Stan Greaves, President MPFD, will get

information for another company. Richard Braslow will contact other fire districts to get information.

Board President Vagts, Chief Alfrey met with representative from copier company. Waiting for pricing from XDS Xerographics. Richard Braslow asked to review any lease agreement before Fire District commits.

New Business

Commissioner Peel reported website has not been updated. Commissioner Peel & Commissioner P. Guarnera will work with Michael Callahan to update website.

Commissioner Peel received briefcase from Dave Kerchner, previous Board of Commissioners secretary. Commissioner Peel will go through all paperwork in briefcase.

Commissioner Peel reported postage meter is costing \$153.00 per quarter. It is cheaper to buy stamps. Board agrees to buy stamps and return postage meter to company.

Commissioner Donahue wants to take the 2 small wall mounted monitors from training room and put them in bay area to use for I Am Responding. Discussion to move one to bay area and one to Chief's room. Commissioner Donahue will meet with Chief Alfrey and Fred Block to discuss moving equipment.

Oath of Office given to Commissioner Peel and P. Guarnera. They need to sign and keep on file.

Adoption of Resolution for Local Finance Board Findings

19-10 Approval of Local Finance Board Findings

Motion to approve resolution made by: Commissioner Peel

Seconded by: Commissioner A. Guarnera

Votes- 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Public Portion

No comments

Closed Session

19-11 Resolution to enter into Closed Session

Start time 7:57PM

Motion to enter into closed session made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Board discussed personnel issues.

Motion to end closed session made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Conclude closed session End Time 7:59PM

Motion to adjourn meeting made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Adjourned at 8PM

NEXT MEETING TO BE HELD ON MONDAY, MAY 13, 2019 at 7PM

Respectfully Submitted,

Eileen Marcinczyk
Recording Secretary