

Madison Park Board of Fire Commissioners

District 4, Old Bridge, New Jersey

March 2019

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, March 11, 2019. Board President, Drew Vagts, called the meeting to order at 7:02PM. The pledge of allegiance and a moment of silence were observed.

Adequate notice of this meeting of the Old Bridge Fire District #4 Board of Fire Commissioners has been provided in accordance with the Open Public Meeting Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Old Bridge Municipal Clerk, giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger newspapers.

In attendance were President Drew Vagts, Commissioners Michael Donahue, Anthony Guarnera, Patricia Guarnera and Ann Peel, Cheryl Parker, accountant for the Board, and 5 members of the public.

Reorganization

Board of Fire Commissioners President Drew Vagts, by proxy for Richard Braslow, attorney to the Board, swore in 2 elected commissioners to one (3) year term each: Ann Peel and Patricia Guarnera.

Board of Commissioners meeting will be the second Monday of each month at 7PM.

Commissioner positions will be:

President: Drew Vagts

Treasurer: Ann Peel

Insurance: Michael Donahue

Equipment: Anthony Guarnera

Board Secretary: Patricia Guarnera

Motion to accept reorganization made by: Commissioner Donahue

Seconded by: Commissioner A. Guarnera

Votes: Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Adoption of Resolutions

19-01 Authorizing Regular Meetings

19-02 Designation of Official Newspapers

19-03 Authorizing Approval and Payment of Claims

19-04 Adoption of Cash Management Plan

19-05 Designating Surety Bonding for Commissioners

19-06 Authorizing the Award of a Non Fair and Open Contract for Labor and Employment Attorney

19-07 Appointing Koerner & Koerner, PA, Cheryl Parker, for accounting services

19-08 Appointing Law Office of Richard M. Braslow for legal services

19-09 Appointing Holman, Frenia, Allison, PC for auditing services

Secretary's Report

February minutes

Motion to accept minutes made by- Commissioner Peel

Seconded by- Commissioner Donahue

Votes: Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Treasurers Report- Commissioner Peel

Commissioner Peel presented monthly report and bills to be paid.

Total Cash on Hand

Regular Checking-	\$424,445.78
Fire Prevention-	\$17,877.57
FP Penalty-	\$10,412.71
Reserves-	\$91,965.93
Total Cash on Hand-	\$544,705.42

Motion to accept Treasurers report and pay monthly bills made by- Commissioner Donahue

Seconded by- Commissioner A. Guarnera

Votes- Yes 4 (Donahua, A. Guarnera, P. Guarnera, Vagts) Abstain- 1 (Peel)

Commissioner Peel stated that the Fire Prevention and Fire Prevention Penalty accounts will be closed and funds will be transferred to the Reserve account.

Commissioner Peel explained expenses from election, along with a bill received from the County Board of Elections.

Insurance Report- Commissioner Donahue

Commissioner Donahue reported that Amtrust North America is the workers comp insurance and VFIS is the insurance for the trucks and building.

Commissioner Donahue also stated that driver abstracts should be done.

Equipment Report- Commissioner Guarnera

Extinguishers on trucks and in building need to be serviced and certified. Cost is approximately \$350.00.

Building alarm needs to be serviced and certified. Cost is approximately \$430.00

24 Nomex hoods need to be purchased. Cost is \$1,056.00

Chiefs Report- Chief Tom Alfrey

Report given by Chief Alfrey. See attached

Chief Alfrey discussed changes to bay area due to Bloodborne training and recommendations

- Locker room will be closed with its own ventilation
- New trucks will have clean cab technology
- All firefighters will eventually need two sets of turnout gear

Bureau of Fire Prevention Report- Chief Alfrey

Report given by Chief Alfrey. Report prepared by Tom Hart, Fire Marshal for District #4. See attached

Correspondence Report- Commissioner Peel

Minutes of meeting of the International Association of Firefighters

Old Business

Commissioner A. Guarnera reported that the new trucks are in the process to be built.

Cheryl Parker was provided a copy of the shop orders for new trucks. Mike Marcinczyk will provide the HGAC paperwork.

Commissioner Donahue is still working on the medical survey.

Commissioner Peel reported that the printers are still having issues. Zerox contract for office equipment was reviewed. Board President Vagts will reach out to salesman.

New Business

Commissioner Donahue will look into doing driver abstracts, will reach out to insurance company or find out who the fire company used in the past. Mike Marcinczyk will assist with this project. Commissioner Donahue would like to start by next Commissioners meeting.

Public Portion

Mike Greaves asked about the mail in ballots. He stated that some ballots were received the day of the election.

Closed Session

Start time 7:56PM

Motion to enter into closed session made by- Commissioner Peel

Seconded by- Commissioner Donahue

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Board discussed personnel issues.

Motion to end closed session made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Conclude closed session End Time 8PM

Motion to adjourn meeting made by- Commissioner Donahue

Seconded by- Commissioner Peel

Votes- Yes 5 (Donahue, A. Guarnera, P. Guarnera, Peel, Vagts)

Adjourned at 8PM

NEXT MEETING TO BE HELD ON MONDAY, APRIL 8, 2019 at 7PM

Respectfully Submitted,

Eileen Marcinczyk
Recording Secretary