

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, September 14, 2015. President Vagts called the meeting to order at 7:00p.m. The pledge to the flag and a moment of silence was observed.

Adequate notice of this meeting of the District No. 4 Board of Fire Commissioners of Old Bridge Township has been provided in accordance with the Open Public Meetings Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Municipal Clerk giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger.

In attendance were Pres. Vagts Comm. Guarnera, Peel, Watkins, Donahue, Oliver Walling and Four (7) members of the public were in attendance.

Oliver Walling addressed the board on various financial related items from the 2015 budget, Need to put email address on the website, Quarterly pension due date is coming up Oct 7th, Looking over records should change to the contributing method for workman's comp contributions, Looking over draft of 2014 audit, there is an over budget on line items and there shouldn't be, no write ups from Bart and Bart, overspent in 2014. The board needs to decide how involved Oliver will be in the next budget process. Recommended to hire a bookkeeper Cheryl Parker.

#### **Secretary's Report**

M/Peel S/Watkins to accept the August minutes as distributed.

Yes-(Vagts, Peel, Watkins, Donahue) No-( ) Abstain-(Guarnera) Absent-( )

4-Yes 0-No 1-Abstain 0-Absent

#### **Treasurers Report**

Commissioner Peel- Total Cash on hand \$136,888.13

FP 1 was purchased and all bills are up to date.

449,445.03 total spent for 2015

M/Watkins S/Guarnera to accept the treasures report and pay the bills as presented.

Yes-(Vagts, Guarnera, Watkins, Donahue) No-( ) Abstain-(Peel) Absent-( )

4-Yes 0-No 1-Abstain 0-Absent

#### **Insurance Report**

Comm. Watkins – insurance- NONE

#### **Equipment Report**

Commissioner Donahue-

New truck delivery is pending for sometime after wildwood

Radios- New low band radios are in and installed, Some batteries came in and some are still on order. Additional radios need to be budgeted for the next budget.

Alfrey submitted equipment list for repair and quotes for a trash pump and side boxes for 414, and an estimate for 407 repairs still pending

### **Chief's Report**

Capt Alfrey- gave the chiefs report as attached.

### **Bureau of Fire Prevention Report**

Frank Giacolone, Inspector- See attached

### **Correspondence**

Read, See attached, Monthly advertisement, See attached.

Letters to FF nelson and gas issue

### **Old Business**

Losap is just about straightened out.

Files need to be straightened out, All original files need to be filed in the commissioners office so they are accessible when needed and to avoid missing records. Some items will need to be put in the safe.

Mail need to be handled with care and put in the appropriate places.

### **New Business**

Bookkeeper resume was submitted and will be tabled until next meeting with braslow.

Wild land gear discussion 30 sets are \$44.00 per set and will cost \$1320.00

M/Donahue S/Watkins to purchase 30 sets of wild land gear.

Yes-(Vagts, Guarnera, Watkins, Donahue, peel) No-() Abstain-() Absent-()

5-Yes 0-No 0-Abstain 0-Absent

Adobe reader discussion the pro version is \$240.00 for 2 users and will enable forms to be used on the ipads.

M/Guarnera S/Watkins to purchase adobe reader pro with 2 users.

Yes-(Vagts, Guarnera, Watkins, Donahue, peel) No-() Abstain-() Absent-()

5-Yes 0-No 0-Abstain 0-Absent

Radios that were due back to the town have been given back from the radio swap.

Decommissioned equipment letters from Aug 10th and Sept 13th have been tabled.

### **Public Portion**

Former members at Campbell taking pictures with he new truck was questioned as well as the Sayreville members posting comments on facebook.

Lease needs to be signed

**Closed Portion**

M/Donahue S/Watkins to make a motion to make a resolution(15-32) to go into closed session.

Yes-(Vagts, Guarnera, Watkins, Peel) No-() Abstain-() Absent-()

5-Yes 0-No 0-Abstain 0-Absent

Discussed:

Personnel Issues, Gas issue, missed academy classes, Equipment issues, Losap, Contracts, Truck Issues

M/Donahue S/Watkins to conclude closed session.

Yes-(Vagts, Guarnera, Watkins, Donahue, peel) No-() Abstain-() Absent-()

5-Yes 0-No 0-Abstain 0-Absent

M/Donahue S/Watkins to adjourn meeting.

Yes-(Vagts, Guarnera, Watkins, Donahue, peel) No-() Abstain-() Absent-()

5-Yes 0-No 0-Abstain 0-Absent

Adjourned at 9:10 P.M.

NEXT MEETING TO BE HELD ON Monday, October 12, 2015 AT 7:00 PM

Respectfully submitted,

Anthony Guarnera  
Secretary/Clerk