

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, February 9, 2015. President Vagts called the meeting to order at 7:07 p.m. The pledge to the flag and a moment of silence was observed.

In attendance were Pres. Vagts Comm. Donahue, Watkins, Guarnera , and Eight (8) members of the public were in attendance.

Adequate notice of this meeting of the District No. 4 Board of Fire Commissioners of Old Bridge Township has been provided in accordance with the Open Public Meetings Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Municipal Clerk giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger.

### **Secretary's Report**

January 12, 2015 meeting minutes approved as distributed

M/Donahue S/Watkins to approve the January 12, 2015 minutes.

Yes-(Watkins, Vagts, Donahue) No-() Abstain-(A. Guarnera) Absent-()

3-Yes 0-No 1-Abstain 1-Absent

### **Treasurers Report**

Commissioner Peel-Absent, no formal treasurers report.

Bills are up to date and any incoming bills for the month will be paid in march.

Food for standby and the recent fire was discussed to try and keep food purchases to a minimum.

Budget is done and waiting on the hard copy from the state.

### **Insurance Report**

Comm. Watkins – insurance-

Physical schedule to be established since they are \$190.00 per person if they are done on site with 15 people or more, they will cost more if done individually.

Still waiting on packages from the insurance company for new polices for 2015.

Health benefits notice received by Giacalone is to be looked into.

### **Equipment Report**

Commissioner Donahue-

Mike will look into getting an additional filing cabinet for the commissioner's office.

New Truck-Campbell still has not got the documents and specs yet.

407-repairs have been completed, the repairs were extensive. the bill for the repairs has not been received. all air bottles have been hydro tested. The hose reels on 407 are ok as per Campbell. 407's ladders need to be tested since the truck was out when the rest of the were done, The bill for the ladders won't be in until all the ladders are complete.

420 will be sent out for a siren console, A quote was also received to have the lettering repaired for \$700.00.

414 will need to have the pump serviced

9V batteries are to be ordered.

**Chief's Report**

Chief Martin gave the chief report as attached. Quotes for new hose for 414 was also submitted.

**Bureau of Fire Prevention Report**

Frank Giacolone, Inspector- See attached.

**Correspondence**

Read, See attached, Monthly advertisement and letters were read, See attached.

**Old Business**

None

**New Business**

Vagts met with ADP for a proposal to switch payroll companies. Paychecks is currently \$77.00-\$83.00 per pay period and ADP would do it for \$59.00 per pay period. ADP is also available 24/7 to service.

M/Donahue S/Watkins to switch from Paychex to ADP for payroll services

Yes-(Watkins, Vagts, Donahue, Guarnera) No-() Abstain-() Absent-()

4-Yes 0-No 0-Abstain 1-Absent

Keyboards and Mice and Copier machine proposals were both tabled until next meeting and budget is approved.

414 will need to replace worn equipment, such as brooms and hand tools. The pump also still need to be serviced. The approx. cost will be \$1000.00

**Public Portion**

Fire company lease will be tabled till march.

408's rear tires need to be replaced.

The districts website was asked about in regard to putting the meeting schedule online and having it say District 4 rather than Madison park volunteer fire company (to be discussed with Website Admin) The face book page belongs to the fire company not the Board.

**Closed Portion**

M/Donahue S/Watkins to make a motion to make a resolution(15-04) to go into closed session.

Yes-(Watkins, Vagts, Donahue, Guarnera,) No-() Abstain-() Absent-(Peel)  
4-Yes 0-No 0-Abstain 1-Absent

Discussed career personnel training and union meeting participation, Social media Issues, updated Fill-in List, Chief Dinner, Gas bills for November and December, Keys and Expense Checks.

M/Donahue S/Watkins to conclude closed session.

Yes-(Watkins, Vagts, Donahue, Guarnera,) No-() Abstain-() Absent-(Peel)  
4-Yes 0-No 0-Abstain 1-Absent

M/Donahue S/Watkins to adjourn meeting.

Yes-(Watkins, Vagts, Donahue, Guarnera,) No-() Abstain-() Absent-(Peel)  
4-Yes 0-No 0-Abstain 1-Absent

Adjourned at 8:38 P.M.

NEXT MEETING TO BE HELD ON Monday, February 23, 2014 AT 7:00 PM

Respectfully submitted,

Anthony Guarnera  
Secretary/Clerk