

A Regular meeting of the Old Bridge Fire District #4 Board of Fire Commissioners was held on Monday, June 9, 2014. President Vagts called the meeting to order at 7:05 p.m. The pledge to the flag and a moment of silence was observed.

In attendance were Pres. Vagts Comm. A. Peel, Donahue, Watkins, Guarnera and Attorney Richard Braslow. Seven (9) members of the public were in attendance.

Adequate notice of this meeting of the District No. 4 Board of Fire Commissioners of Old Bridge Township has been provided in accordance with the Open Public Meetings Act at least 48 hours prior to the commencement of the meeting by (1) faxing an announcement to the Municipal Clerk giving the time, date, location and agenda of this meeting, and (2) faxing such announcement to the Home News and Star Ledger.

Secretary's Report

May's meeting minutes were tabled to the following meeting.

Treasurers Report

All bills are up to date and paid, Approx. \$28,000 in expenses.

M/Donahue S/Watkins to pay bills as presented with the Commissioners abstaining from their respective bills.

Yes-(Watkins, Vagts, Donahue, Guarnera) No-0 Abstain-(A. Peel) Absent-0

4-Yes 0-No 1-Abstain 0-Absent

Insurance Report

Comm. Watkins – insurance

Insurances up-to-date and there is nothing new.

Equipment Report

Commissioner Donahue-

407's damages have been repaired.

Intespro donation-Instespro equipment was donated.(See List)

414- A quote was submitted to refurbish the electrical system.

Purchase Requests- A new form was created to request equipment to be purchased.

Chief's Report

Chief John Dragotta gave his chiefs report as seen attached, A wish list of items needed will be submitted for the next three to five years to help budget better.

Bureau of Fire Prevention Report

Frank Giacalone, Inspector

No Report-

Correspondence

Read, See attached, Monthly advertisements and two letters will require closed session.

Old Business

Braslow gave an update on legislation for the election date. There is a bill in progress to change the election date and to possibly consolidate.

New Truck- Donahue and Watkins gave an update that the paperwork for the truck was completed and the truck is ordered, in approx. 180-190 days financing information should be available. The engineering review will take place in Harrisburg PA.

New Business

Equipment Disposal- M/Donahue S/Watkins to dispose of outdated equipment as per statute. Yes- (Watkins, A. Peel, Vagts, Donahue, Guarnera) No-0 Abstain-0 Absent-0
5-Yes 0-No 0-Abstain 0-Absent

Interspro-Took delivery of a Interspro donation from the township. the equipment is to be tested prior to use.

414- M/Donahue S/Watkins to have the electrical system upgraded at emergency services systems and lighting in the amount of \$ 2955.11. Yes- (Watkins, A. Peel, Vagts, Donahue, Guarnera) No-0 Abstain-0 Absent-0
5-Yes 0-No 0-Abstain 0-Absent

Purchase Request Form-has been implemented and the following requests were made.

6 Gas meters to be purchased with the old units as a trade in the amount of \$4675.00. The additional purchase of the confined space kits for the meters were discussed but was decided against.

First Aid kits (4) one for 407,408,414 and 420 in the amount of \$1934.00

Junior Helmets (4) were requested the type of helmet will be discussed further.

AED's (5) was tabled as a request at this time.

M/Watkins S/Donahue to purchase all the requested equipment as presented in June.
Yes- (Watkins, A. Peel, Vagts, Donahue, Guarnera) No-0 Abstain-0 Absent-0
5-Yes 0-No 0-Abstain 0-Absent.

Gear- Probationary gear and Gear priority was discussed. Most departments do not buy new gear for probationary members, new gear should be ordered following firefighter 1 class. In the event there is no gear available it will be discussed on a case by case basis.

Truck Payments- M/A. Peel S/Donahue that\$10,000.00 will be set aside as reserve from each township check for the new vehicle.

Yes- (Watkins, A. Peel, Vagts, Donahue, Guarnera) No-0 Abstain-0 Absent-05-Yes 0-No 0-Abstain 0-Absent

Quicken Class-Ann Peel will be attending a Quicken Class.

Public Portion

Life Members - A question was raised to the board as to if life members are allowed to ride on apparatus and in fact they are.

Fire Police Status-There are some life members interested in fire police. They asked about the status of the fire police and if there would be a vehicle to use. The status of fire police is still pending and in order for them to collect LOSAP they would need to be considered an active member by the fire company.

Training- A list of training deficiencies was submitted and upcoming training was discussed.

Lease between the Fire Company and Commissioners will need to be worked on.

Career coverage-A sign up list is to be posted and scheduled by the commissioners.

Closed Portion

M/Donahue S/Watkins to go into closed session.

Yes- (Watkins, A. Peel, Vagts, Donahue, Guarnera) No-0 Abstain-0 Absent-0 5-Yes 0-No 0-Abstain 0-Absent

Purchase Requests were discussed as to how they are to be completed and need to be signed by who requests, Chief and commissioner. for example this would include lunch for a drill.

Capital Improvement Plan/Committee is to be established and limited to three fire company members and two commissioners.

Wildwood was discussed that the check would go to the Chief and there should be standby coverage.

Career Personnel- There was a discussion of career performance and discipline after letters were received in regard to personnel issues. A weekly checklist list of duties/tasks is to implemented.

Per Diem Coverage will be filled with members of the fire company and they are to act in the capacity of Firefighter regardless of their volunteer rank.

Pension- Copies of pension loans were submitted.

M/Donahue S/Watkins to conclude closed session.

Yes- (Watkins, A. Peel, Vagts, Donahue, Guarnera) No-0 Abstain-0 Absent-0

5-Yes 0-No 0-Abstain 0-Absent

M/A. Peel S/Watkins to adjourn meeting.

Yes- (Watkins, A. Peel, Vagts, Donahue, Guarnera) No-0 Abstain-0 Absent-0

5-Yes 0-No 0-Abstain 0-Absent

Adjourned at 9:39P.M.

NEXT MEETING TO BE HELD ON Monday, July 14, 2014 AT 7:00 PM

Respectfully submitted,

Anthony Guarnera
Secretary/Clerk